

NORTH YORKSHIRE COUNTY COUNCIL



QUARTERLY MEETING

14 November 2018

**Summons, Agenda, Minutes
and Reports**

QUESTIONS

Council Procedure Rules 2.4 and 10 set out the procedures for asking questions at the County Council Meeting.

2.4 Reports, Statements and Questions

- (a) Any reports of the Executive or committees shall, whenever possible, be printed and circulated to Members of the Council before the meetings at which they are to be considered.
- (b) The Leader of the Council may make a statement to the Council on any matters relevant to the Council and any portfolio holder (including the Leader if he/she holds a portfolio) or Chairman of any overview and scrutiny committee may make a statement to the Council on any matters relevant to that portfolio or the work of that overview and scrutiny committee. Members of the Council may, without notice, ask the Member who made the statement questions arising from matters raised in that statement or may ask any questions on matters in that portfolio not mentioned in the statement, but unless notice has been given by 10 am the previous day the person to whom the question has been put may respond in writing, with a copy being placed in Members' Group Rooms. The provisions of Council Procedure Rule 10 (b), (c), (d) and (e) shall apply to questions under this Council Procedure Rule.
- (c) No Member shall speak more than once or for more than two minutes on any statement made by the Leader or a portfolio holder or Chairman of the Scrutiny Board or of an Overview and Scrutiny Committee, except that one representative of each Group may speak for 5 minutes when responding to the statement made by the Leader. The Leader or portfolio holder or Chairman of the Scrutiny Board or of an Overview and Scrutiny Committee making the statement is not limited in the time allowed to make the statement or limited in time or frequency of speaking when responding to questions.

10. QUESTIONS BY MEMBERS

- (a) In addition to his/her right under Council Procedure Rule 2.4 to put questions or statements to the Leader or a portfolio holder or Chairman of an overview and scrutiny committee or in any report, a Member may ask the Chairman of any committee, other than an overview and scrutiny committee, any questions relating to the business of the Council or may ask the Chairman or nominated member of the North Yorkshire Fire and Rescue Authority a question on the discharge of the functions of such Authority.
- (b) Every question shall be put and answered without discussion, but the person to whom a question has been put may decline to answer.
- (c) With the consent of the Chairman of the Council, the Member who has asked a question may ask a supplementary question arising out of the reply. In these circumstances the speaking time will be limited to one minute.
- (d) Where the information asked for in a question is contained in any of the Council's publications, it shall be deemed a sufficient reply if the publication containing the information is indicated.
- (e) Where the reply to any question cannot conveniently be given orally, it shall be deemed a sufficient reply if the answer is supplied to the Member asking the question as soon as reasonably possible and copies shall at the same time be placed in the Members' Group Rooms.
- (f) The Chairman shall call on Members to ask questions under this Council Procedure Rule in the order of respondent set out below and, within that order, in the order in which notice of questions was given to the Assistant Chief Executive (Legal and Democratic Services) by noon the previous day. In the absence of prior notice having been given, Members must inform the Chairman of their wish to ask a question and these will be called in the order received, but after questions of which prior notice was given. Copies of all written Member questions received for a meeting of County Council will be circulated to all Members in the Council Chamber.
- (g) The time limit for questions under this Council Procedure Rule for each respondent will be 5 minutes. Once the time allocated for any respondent has expired at any meeting, the Chairman shall not permit any further questions to be asked of that respondent under this Council Procedure Rule but, if a question or response has been started it may be completed, irrespective of the time limit, as may any response to any question being asked when the time limit is reached.

Order of questions

- (i) to the Chairman of the Standards Committee;
- (ii) to the Chairman of an area committee;
- (iii) to the Chairman of any other of the Council's committees;
- (iv) to the Chairman or other representative of:-
 - ◆ North Yorkshire Fire and Rescue Authority



NORTH YORKSHIRE COUNTY COUNCIL

You are summoned to attend the Meeting of the County Council to be held at County Hall, Northallerton, on **Wednesday 14 November 2018 at 10.30 am**, at which the following business will be transacted.

Recording is allowed at County Council, committee and sub-committee meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is accessible via <http://democracy.northyorks.gov.uk>. Anyone wishing to record is asked to contact, prior to the start of the meeting, the Assistant Chief Executive (Legal and Democratic Services) whose details are shown at item 7 of this Agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

BUSINESS

1. To move that the **Minutes of the meeting of the County Council held on 18 July 2018** having been printed and circulated, be taken as read and be confirmed and signed by the Chairman as a correct record.

(Pages 7 to 12)

2. **Chairman's Announcements** - Any correspondence, communication or other business brought forward by the direction of the Chairman of the Council.

3. **A Statement by the Leader of the Council**

(Pages 13 to 14)

4. **Public Questions or Statements**

Members of the public may ask questions or make statements at this meeting if they have given notice and provided the text to Barry Khan, Assistant Chief Executive (Legal and Democratic Services) – email: barry.khan@northyorks.gov.uk) or in writing to Barry Khan, Assistant Chief Executive (Legal and Democratic Services), County Hall, Northallerton DL7 8AD by **midday on Friday, 9 November 2018**. Each speaker should limit themselves to 3 minutes on any item.

If you are exercising your right to speak at this meeting, but do not wish to be recorded, please inform the Chairman who will instruct anyone who may be taking a recording to cease while you speak.

5. To consider the **report and recommendations of the Allocations Committee** and make decisions on them.
(Pages 15 to 17)
6. To consider the **report and recommendations of the Executive** and make decisions on them.
- **Proposals for updating the Council Petitions Scheme**
 - **Looked after Children Strategy We care because you Matter: 2018-2021**
 - **Annual Report of the Pension Board 2017/18**
 - **Appointments to Committees and Outside Bodies**
- (Pages 18 to 20)
7. To consider the **report and recommendations of the Standards Committee** and make decisions on them.
- Annual Report
- (Pages 21 to 24)
8. To consider the **report and recommendations of the Audit Committee** and make recommendations on them.
- Annual Report
- (Pages 25 to 34)
9. **Statements of Executive Members**, in the order set out below, **followed by the Annual Report of Overview and Scrutiny Committees**
- Executive Members:**
- (a) Executive Member for Stronger Communities - County Councillor David Chance
- (b) Executive Member for Health and Adult Services - County Councillor Michael Harrison
- (c) Executive Member for Public Health, Prevention and Supported Housing - County Councillor Caroline Dickinson
- (d) Executive Member for Open to Business - County Councillor Andrew Lee
- (e) Executive Member for Customer Engagement - County Councillor Greg White
- (f) Executive Member for Finance and Assets and Special Projects - County Councillor Gareth Dadd
- (g) Executive Member for Children's Services - County Councillor Janet Sanderson
- (h) Executive Member for Education and Skills - County Councillor Patrick Mulligan
- (i) Executive Member for Access - County Councillor Don Mackenzie
- (Pages 35 to 55)

Overview and Scrutiny Committee Chairmen:

(Pages 56 to 69)

- (j) Scrutiny Board (Chairman: County Councillor Jim Clark).
- (k) Corporate and Partnerships Overview and Scrutiny Committee (Chairman: County Councillor Derek Bastiman).
- (l) Transport, Economy and Environment Overview and Scrutiny Committee (Chairman: County Councillor Mike Jordan).
- (m) Scrutiny of Health Committee (Chairman: County Councillor Jim Clark).
- (n) Young People Overview and Scrutiny Committee (Chairman: County Councillor Janet Jefferson).
- (o) Care and Independence Overview and Scrutiny Committee (Chairman: County Councillor John Ennis).

Members of the Council may, without notice, ask the Member who made the statement questions arising from matters raised in that statement or may ask any questions on matters in that portfolio not mentioned in the statement, but **unless notice has been given by 13 November 2018**, the person to whom the question has been put may respond in writing, and this is then circulated to all Members.

10. Council Procedure Rule 10 Questions

11. Notices of Motion

Motion 1: “That this Council commits to working with other groups and councils with the aim of making North Yorkshire single-use plastic free.

That the County Council, working in partnership with its suppliers and contractors demonstrates support for plastic free initiatives within North Yorkshire by:

1. Phasing out, within the next 2 years, the use of single use plastic in NYCC premises.

and that this council

2. Sets up a task group or joins with other local environmental group initiatives and businesses to create a robust strategy to encourage local businesses, other organisations and residents to go single use plastic free.”

Proposed by County Councillor David Goode

Seconded by County Councillor Bryn Griffiths

Motion 2: “North Yorkshire County Council calls upon the Clinical Commissioning Groups (CCGs) that commission NHS Services across the County:

- (i) to fund the necessary PTS services to transport those whose medical, personal and financial needs require these services to attend hospital clinics, and to recognise that any failure to provide the level of service that reflects the rural nature of North Yorkshire may lead to patients having no alternative but to miss their appointments to the detriment of their health,

- (ii) to acknowledge their recent implementation of cutbacks in the PTS services without any consultation whatsoever has caused anxiety amongst those communities placed at distance from the hospitals that serve them, and calls upon the CCGs to review the impact of the cutbacks at Scrutiny Committees across the County no later than early March 2019,
- (iii) to recognise the current network of Community Hospitals in North Yorkshire provide a range of essential NHS services, including in-patient beds for step-down, respite and palliative care that are highly valued by the communities they serve, and where CCGs are considering changes it should only be on the basis of improvements with no reduction in local accessibility of these services,

and instructs Committee Services to send the outcome of the debate on this Notice of Motion to the District and Borough Councils and the MPs that serve the communities in North Yorkshire.”

Proposed by County Councillor John Blackie
Seconded by County Councillor Stuart Parsons

Motion 3: “Charter Against Modern Slavery

North Yorkshire County Council will :

- ◆ Train its corporate procurement team to understand modern slavery through the Chartered Institute of Procurement and Supply’s (CIPS) online course on Ethical Procurement and Supply.
- ◆ Require its contractors to comply fully with the Modern Slavery Act 2015, wherever it applies, with contract termination as a potential sanction for non-compliance.
- ◆ Challenge any abnormally low-cost tenders to ensure they do not rely upon the potential contractor practising modern slavery.
- ◆ Highlight to its suppliers that contracted workers are free to join a trade union and are not to be treated unfairly for belonging to one.
- ◆ Publicise its whistle-blowing system for staff to blow the whistle on any suspected examples of modern slavery.
- ◆ Require its tendered contractors to adopt a whistle-blowing policy which enables their staff to blow the whistle on any suspected examples of modern slavery.
- ◆ Review its contractual spending regularly to identify any potential issues with modern slavery.
- ◆ Highlight for its suppliers any risks identified concerning modern slavery and refer them to the relevant agencies to be addressed.
- ◆ Refer for investigation via the National Crime Agency’s national referral mechanism any of its contractors identified as a cause for concern regarding modern slavery.
- ◆ Report publicly on the implementation of this policy annually.”

Proposed by County Councillor Liz Colling
Seconded by County Councillor Eric Broadbent

RICHARD FLINTON
Chief Executive Officer

BARRY KHAN,
Assistant Chief Executive
(Legal and Democratic Services)

County Hall,
NORTHALLERTON.
6 November 2018



NORTH YORKSHIRE COUNTY COUNCIL

Minutes of the Annual Meeting of the County Council held at County Hall, Northallerton on 18 July 2018, commencing at 10.30 am

PRESENT:-

County Councillor Robert Windass in the Chair.

County Councillors Val Arnold, Karl Arthur, Margaret Atkinson, Andrew Backhouse, Bob Baker, Derek Bastiman, John Blackie, David Blades, Philip Broadbank, Eric Broadbent, Michael Chambers MBE, David Chance, Jim Clark, Liz Colling, Richard Cooper, Gareth Dadd, Caroline Dickinson, Stephanie Duckett, Keane Duncan, John Ennis, Helen Grant, Bryn Griffiths, Michael Harrison, Paul Haslam, Robert Heseltine, Mel Hobson, David Hugill, David Ireton, David Jeffels, Janet Jefferson, Mike Jordan, Andrew Lee, Carl Les, Stanley Lumley, Cliff Lunn, Don Mackay, Don Mackenzie, John Mann, Stuart Martin MBE, Heather Moorhouse, Patrick Mulligan, Richard Musgrave, Andy Paraskos, Caroline Patmore, Chris Pearson, Clive Pearson, Joe Plant, Gillian Quinn, Tony Randerson, Janet Sanderson, Karin Sedgwick, Peter Sowray, Helen Swiers, Roberta Swiers, Angus Thompson, Cliff Trotter, Geoff Webber, John Weighell OBE, Richard Welch, Greg White and Annabel Wilkinson.

APOLOGIES:-

County Councillors Philip Barrett, Lindsay Burr MBE, Andrew Jenkinson, Zoe Metcalfe, John McCartney, Stuart Parsons, Andy Solloway, Callam Walsh.

MINUTES

It was moved and seconded that the Minutes of the meeting of the County Council held on Wednesday, 16 May 2018, having been printed and circulated, subject to the following amendments, are confirmed and signed by the Chairman as a correct record.

County Councillor Keane Duncan asked that the minutes be amended to reflect the request that he made at the County Council meeting on 16 May 2018 that, in relation to agenda item 8 on the report and recommendations of the Members' Independent Remuneration Panel, his vote against recommendation (a) 'An increase of 4.5% to the Basic Allowance and all Special Responsibility Allowances' be recorded in the minutes.

County Councillor Bryn Griffiths asked that apologies for non-attendance be recorded and not just those who are attending, as is the current practice.

The vote was taken and, on a show of hands, the motion was declared carried with none against and no abstentions.

Resolved -

55. That the Minutes of the Meeting of the County Council held on Wednesday, 16 May 2018, having been printed and circulated, subject to the stated amendments, are confirmed and signed by the Chairman as a correct record.

Chairman's Announcements

The Chairman welcomed the Honorary Aldermen who were in the public gallery. The Chairman also informed the Council that County Councillor Nicola Wilson resigned on 12 July 2018. A Notice of Election has been issued and a by-election for Knaresborough will be held on Thursday 16 August 2018.

The Chairman also informed the Council that Pete Dwyer, the former Corporate Director - Children and Young People's Service, had been awarded a CBE in the Queen's Birthday Honours List for his services to children's social care.

The Chairman acknowledged the death of Barry Dodd CBE, Lord Lieutenant of North Yorkshire, died on 30 May 2018. He was appointed as Her Majesty's Lord Lieutenant for North Yorkshire in 2014 but he had been associated with the county and indeed with the County Council for many years. A minutes silence was held.

The Chairman also reminded Members of the usual arrangements for the meeting.

Statement by the Leader

County Councillor Carl Les made a statement, under Contract Procedure Rule 2.3, as Leader of the Council, a summary of the key points of which had previously been circulated and which appear in the Minute Book (page 10479). County Councillor Carl Les then responded to various questions.

Public Questions or Statements

The following public questions were put by Mrs. Sue Ryding, a member of the Shadow Board of Governors for West Burton Primary School.

We believe that West Burton Church of England Primary School is under threat of imminent closure as a result of decisions made the BAWB Federation governors.

Following a successful period of close collaboration, and guided by the LEA, West Burton joined Bainbridge and Askrigg in 2016 to become the BAWB Federation, in the belief that this would increase the educational benefits for the children. Almost immediately, the disadvantages inherent in this Federation became apparent. Measures to alleviate an increasing financial deficit led the BAWB governors to cut the numbers of teaching staff, by proposing to combine classes across the three schools. This involved extensive, and expensive, bussing of children from site to site. West Burton, in particular, posed a problem being further away from the other two schools. The school was clearly vulnerable. The resulting uncertainty over the last eighteen months has led to falling pupil numbers, and has deterred prospective parents, adding to the fears that the school will become unviable.

Consequently, West Burton parents and other stakeholders organised a campaign for the school to leave the Federation.

A Shadow Board of Governors was formed and a thorough 'due diligence' exercise was carried out, in consultation with the LEA. This resulted in evidence that formed a compelling case for a stand-alone school. We were also assured that the remaining schools in the Federation would prosper without us. This evidence was put to the Federation governors on the basis that this formed a workable solution to a difficult situation. Last Wednesday, this case for de-federation was rejected outright. 8

There is a great deal more information we could put before you, particularly concerning the actions of the BAWB governors advised, we understand, by the LEA. It has been difficult to obtain any information on their thinking, particularly as none of them lives in or near West Burton, and most are unknown to us.

In the meantime we have three questions we would like to put to you:

- 1. Could you tell us whether the BAWB governors were advised by the LEA about the risks to the viability of West Burton School posed by their decisions?**
- 2. When consulting with the LEA regarding measures to alleviate the budget deficit, did the LEA and the BAWB governors take into account the cost of transport, believed to be about £20,000, and the loss of income from falling pupil numbers, estimated at a further £21,000?**
- 3. In the light of the County Council's own stated policy of avoiding any further closures of small rural schools, would the LEA be prepared to intervene in this matter and assist all parties involved in coming to a sensible resolution?**

In response to question 1), County Councillor Patrick Mulligan said:

This was a difficult and multi-faceted decision for the Governing Body to make. Their consideration around viability was not simply concerned with financial aspects. Local Authority officers supported the process impartially by providing extensive information on the financial, governance and Human Resources implications of de-federation for all 3 schools. In addition, the West Burton representatives provided extensive information about their proposal and rationale for it. Finally, given the status as a Church of England, Voluntary Controlled School, the Diocese issued a paper outlining their views on the proposal.

Turning specifically to finance issues the Local Authority provided a report to the BAWB governors that considered the financial implications of de-federation:

- It provided an indicative model of the potential financial position of West Burton School as a stand-alone school. The indicative model had regard to the current operating costs for West Burton, financial benchmarking data for other schools of between 19 and 26 pupils, current NYCC pupil number projections for West Burton and the implications of the School National Funding Formula for West Burton including transitional arrangements. The model indicated that a stand-alone school, based on the NYCC pupil number projections, would be unlikely to achieve a balanced budget position. The report referenced the work undertaken by the West Burton representatives in relation to the generation of additional savings and additional income which they felt could be achieved.
- It provided the average per pupil led funding amount and the age weighted pupil unit funding for West Burton which would be applied to any increase or decrease in pupil numbers.
- It highlighted the need for consideration to be given to the risk of pupil numbers reducing at West Burton if Option 3A were implemented and the associated financial implications of any reduction in pupil numbers.

In response to question 2), County Councillor Patrick Mulligan said:

Transport costs at around £11,000 were built in to the financial modelling of option 3A, to reflect the proposed additional transportation of Key stage 1 children from West Burton to Bainbridge.

The BAWB governors were advised that actions would need to be taken to reduce costs if there was a reduction in income as a result of a fall in pupil numbers in order for the Federation to return to an in-year budget surplus position and repay the accumulated budget deficit. Any reduction in expenditure could not be modelled until the profile of any pupils leaving the Federation is known in terms of the potential impact on class structures, staffing and resource requirements and transport arrangements.

In response to question 3), County Councillor Patrick Mulligan said:

The Local Authority respects the autonomous and independent position of Governing Bodies. The Local Authority only has powers to intervene under the DfE guidance around schools causing concern and in limited circumstances that do not apply here.

Mrs. Sue Ryding then asked the following supplementary question:

S1. Does this then mean that the Local Authority will not intervene?

In response, County Councillor Patrick Mulligan said that the Local Authority would do everything that it could to support all parties involved to come to a conclusion and so would be happy to convene a meeting as soon as possible.

Report of the Executive

Quarterly Performance and Budget Monitoring

The recommendation at paragraph 1 of the report (pages 10483 to 10484) was moved and seconded.

The vote was taken and, on a show of hands, the motion was declared carried, with none against and no abstentions.

Resolved -

- 56.**
- (a) That it be noted that the County Council continues to perform well and demonstrate improvements in its services.
 - (b) The latest position for the County Council's 2017/18 Revenue budget as summarised in paragraph 2.1.2 of the report be noted.
 - (c) That the proposals for the use of the additional Adult Social Care funding as set out in paragraphs 2.3.1 to 2.3.8 of the report be endorsed that the proposed seek to limit exposure to recurrent financial risk for these schemes to a maximum of £3.4m, which reflects the value of the final year's grant allocation be noted.
 - (d) That the position of the GWB as set out in paragraphs 2.5.1 to 2.5.3 of the report be noted.
 - (e) That the position on 'Strategic Capacity - Unallocated' reserve as set out in paragraphs 2.5.4 to 2.5.6 be noted.
 - (f) That it be recommended to County Council the proposed carry forward of £1,003k earmarked for BES development initiatives detailed in paragraphs 2.2.9 of the report.

- (g) That the performance of the Treasury Management operation during 2017/18 and the outturn position on Prudent Indicators be noted.
- (h) That the position on capital outturn as detailed in Appendices A to E of the report be noted.
- (i) That it be recommended to the County Council, the proposed carry forward to 2018/19 of the net capital underspend totalling £4.0m as set out in paragraph 4.9 of the report.
- (j) The financing of capital expenditure as detailed in paragraph 5.11 and Appendix F of the report be approved.

Statements by Executive Members and Chairmen of Overview and Scrutiny Committees

County Councillor Don Mackenzie, Executive Member for Access Engagement made a statement, a summary of the key points of which had previously been circulated and which appears in the Minute Book (pages 10501 to 10502), and responded to questions.

County Councillor David Chance, Executive Member for Stronger Communities Engagement made a statement, a summary of the key points of which had previously been circulated and which appears in the Minute Book (pages 10503 to 10504), and responded to questions.

County Councillor Michael Harrison, Executive Member for Health and Adult Services Engagement made a statement, a summary of the key points of which had previously been circulated and which appears in the Minute Book (pages 10505 to 10506), and responded to questions.

County Councillor Caroline Dickinson, Executive Member for Public Health, Prevention and Supported Housing Engagement made a statement, a summary of the key points of which had previously been circulated and which appears in the Minute Book (pages 10507 to 10509), and responded to questions.

County Councillor Andrew Lee, Executive Member for Open to Business Engagement made a statement, a summary of the key points of which had previously been circulated and which appears in the Minute Book (pages 10511 to 10512).

County Councillor Greg White, Executive Member for Customer Engagement made a statement, a summary of the key points of which had previously been circulated and which appears in the Minute Book (pages 10513 to 10515).

County Councillor Gareth Dadd, Executive Member for Finance and Assets and Special Projects Engagement made a statement, a summary of the key points of which had previously been circulated and which appears in the Minute Book (pages 10517 to 10518), and responded to questions.

County Councillor Janet Sanderson, Executive Member for Children's Services Engagement made a statement, a summary of the key points of which had previously been circulated and which appears in the Minute Book (pages 10519 to 10521).

County Councillor Patrick Mulligan, Executive Member for Education and Skills Engagement made a statement, a summary of the key points of which had previously been circulated and which appears in the Minute Book (pages 10523 to 10525).

The written statements of the Chairmen of the Scrutiny Board and the Overview and Scrutiny Committees having previously been circulated, and which appears in the Minute Book (pages 10527 to 10541) were noted.

Council Procedure Rule 10 Questions

There were no Council Procedure Rule 10 questions.

The meeting closed at 11.38 am

DRAFT

County Council Meeting

Wednesday 14 November 2018

Leader's Statement

There but not there

As we all know this year marks the 10th anniversary of the end of The First World War, the “war to end all wars” that involved every country in Europe, most countries throughout the rest of the world, and touched the lives of nearly every family in the British Isles.

We participated in the nationwide commemorative campaign of life size silhouettes, and our 10 “Tommys” were positioned at various locations throughout the County.

As Armistice Day falls on Remembrance Sunday this year we were unable to hold our own silence at 1100, so the Chairman was asked to lay a wreath on the Council's behalf, accompanied by Group Leaders, on the Friday afternoon immediately preceding Armistice Day.

Area Constituency Committees

The first proper round of ACCs have now been held, and Members were able to have good engagement with our MPs on a range of issues, especially Adult Social Care, which they were able to feed into the political process in Westminster.

Budget

The budget has produced some very welcome additional funds for Adult Social Care, Children's Services and road repairs. Although this is one-off money, I'm optimistic that if these financial pressures having been identified and accepted now, (because of the work we have done with our MPs above, and through our involvement with the County Councils Network), then these same pressures may be recognised in the overall government Spending Review to take place next year. We expect to receive the draft Local Government Settlement in early December.

Wider Partnership Conference

Last month we held our annual Wider Partnership Conference, where we get together to build on the good work we do with our essential partners from the voluntary sector. This was the 15th such event, which is valued by our partners, and this year's theme was combatting loneliness and isolation. The highlight of the morning is always the presentation by the Council Chairman of awards and the recognition of numerous volunteers, individuals as well as groups.

North Yorkshire is a much better place for all their varied efforts.

Local Enterprise Partnership

There is a nationwide review of LEPs going on at the moment, in particular a review of boundaries with a view to removing overlaps. Our LEP is one of the strongest and best performing in the country, having had strong leadership from the private sector, notably through the previous Chair, Barry Dodd, and the present Chair, David Kerfoot. The position of our LEP along with many others is that overlaps can work well in many cases and we would want to see an “as is” position going forward. The Chair has been invited to meet with the relevant Minister.

Fire & Rescue

The Statutory Instrument handling governance of F&R to the PCC is making its way through Parliament. We anticipate it will meet the intended transfer date of 15th November. Following that confirmation the Police and Crime Panel will discuss how it becomes the Police, Crime and Fire panel, and the new duties that entails.

The final (informal) meeting of the Fire & Rescue Authority will take place this afternoon, after this Council meeting. I would like to record our thanks to all Members of the FRA, present and past, for the work they have done in looking after interests of our communities.

Yorkshire Local Councils Association

The YLCA is an excellent source of advice and guidance to our local parish councils, and I would urge members to endorse YLCA to the parish councils in their divisions, to sign up to their services. In my experience the fees charged are usually covered the first time the Clerk has to get serious advice.

Carl Les, Leader

November 2018

NORTH YORKSHIRE COUNTY COUNCIL Allocations Committee Recommendations

Purpose of report

To bring to the attention of Council the outcome of the deliberations of the Allocations Committee and make recommendations for changes to the allocation of seats on and appointment to Committees subject to proportional representation.

Allocations Committee

The Allocations Committee is made up of the Group Leaders. It met on 12 October 2018 to consider the impact of recent changes to the political make-up of the Council and what this meant for proportional representation. County Councillors Carl Les, John Blackie and Eric Broadbent attended the meeting. Cllr Geoff Webber participated in the meeting via a conference call.

Changes since May 2017

The Local Government Elections in May 2017 resulted in the following political breakdown:

Party	Council seats
Conservative	55
NY Independent	8
Labour	4
Liberal	3
Unaffiliated (RH)	1
Unaffiliated (AS)	1
Total	72

Since then, there have been 2 changes to the political make-up of the Council:

- The resignation from the Council of Nicola Wilson (Conservative) and the election of David Goode (Liberal Democrat) at the Knaresborough by-election on 16 August 2018
- The resignation of Cllr Mike Jordan from the Conservative Party.

The number of County Councillors by political party is now as below:

Party	Council seats	Change
Conservative	53	Lose 2
NY Independent	8	No change
Labour	4	No change
Liberal	4	Gain 1
Unaffiliated (RH)	1	No change
Unaffiliated (AS)	1	No change
Unaffiliated (MJ)	1	Gain 1
Total	72	

The changes outlined above have an impact upon the allocation of seats in Council Committees under proportionality.

Political balance guidance

The Local Government and Housing Act 1989 introduced a requirement that certain appointments should be proportionate to the political composition of the Council.

The Council or the Committee must give effect to principles set out in the statutory provisions. The principles are:

- 1) All the seats must not be allocated to the same political group.
- 2) The majority of the seats must be allocated to the political group (if any) that holds the majority of seats on the Council.
- 3) Subject to 1) and 2), in the case of ordinary committees, the number of seats on the ordinary committees which are allocated to each political group must bear the same proportion to the total of all the seats on the ordinary committees as is borne by the number of members of that group to the membership of the Council.

Note – “Ordinary Committees” of this Council are: Chief Officer Appointments and Disciplinary Committee; Employment Appeals Committee; Pension Fund Committee; Planning and Regulatory Functions Committee; (Transport) Appeals Committee and Standards Committee.

Scrutiny committees and Audit are not “ordinary committees”.

This means that it is necessary to add up the total number of seats on all the ordinary committees. If a group represents, for example, three quarters of the membership of the Council, it is entitled to three quarters of the total number of seats on all ordinary committees.

This means that on some ordinary committees a group may have more members than the application of the next principle would justify. It provides an allowance for the fact that calculating the proportion will not usually lead to whole numbers.

The Council is responsible for deciding on which ordinary committee the balancing seats should be.

- 4) Subject to 1), 2) and 3), the number of seats on any body which are allocated to each political group must bear the same proportion to the number of all the seats on that body as is borne by the number of members of that group to the membership of the Council.

Note - Broadly this means that if a group represents three quarters of the membership of the Council, it is entitled to three quarters of the seats on the body.

The duty on the Council is to give effect to these principles *so far as reasonably practicable*. This recognises that there cannot be an exact application of the rules.

Co-optees are ignored in calculating political balance except for any co-opted member with voting rights appointed to a committee with education functions under section 13(5) Local Government and Housing Act 1989 - see section 15 of that Act.

Analysis

An analysis of the current allocation of seats suggested that:

- Conservatives are over-represented on Scrutiny and Audit (2 seats)
- Liberal Democrats are under-represented on Scrutiny and Audit (1 seat)

- Cllr Mike Jordan is under-represented on Scrutiny and Audit (1 seat)
- Labour are over-represented in 'Other Committees' (1 seat)
- Cllr Mike Jordan is under-represented on 'Other Committees' (1 seat).

It is good practice to ensure that every County Councillor has a place on either an overview and scrutiny committee or on the Audit Committee.

The calculation of political seats shows that, although Labour have not lost any Councillors, they would still lose a seat to reflect the political balance. It would appear that this imbalance has been caused by previously allowing Labour to retain a seat on the Chief Officer Appointments and Disciplinary Committee.

A seat on the Chief Officer Appointments and Disciplinary Committee was offered by the Labour Group to Cllr Mike Jordan but he declined, thus enabling all of the political groups to continue to be represented on the committee.

Recommendation to Council

The following changes are recommended:

Scrutiny & Audit

- Conservative to lose 2 seats (Transport Economy and Environment Overview and Scrutiny Committee and Corporate and Partnerships Overview and Scrutiny Committee)
- Liberal Democrats to gain 1 seat (Transport Economy and Environment Overview and Scrutiny Committee)
- Cllr Mike Jordan to gain 1 seat (Corporate and Partnerships Overview and Scrutiny Committee).

Other Committees

- No change.

Barry Khan
Assistant Chief Executive (Legal and Democratic Services)
County Hall
Northallerton
DH – 5 November 2018.

The Report of the Executive

The Executive met on Tuesday 24 July 2018. County Councillor Carl Les in the Chair. County Councillors David Chance, Gareth Dadd, Caroline Dickinson, Michael Harrison, Andrew Lee, Patrick Mulligan, Janet Sanderson and Greg White.

Also in attendance County Councillor Paul Haslam.

Key agenda items were:

- A59 Kex Gill Realignment - Adoption of Preferred Route
- The case for Additional Highway Maintenance Investment
- Proposal to rescind the approved preferred route of the Harrogate Northern Relief Road
- Appointments to committees and outside bodies

The link to the reports and minutes from this meeting is as follows:

<http://democracy.northyorks.gov.uk/committees.aspx?commid=18&meetid=3777>

The Executive (Performance Monitoring) met on Tuesday 14 August 2018. County Councillor Carl Les in the Chair. County Councillors David Chance, Gareth Dadd, Caroline Dickinson, Michael Harrison, Andrew Lee, Patrick Mulligan, Janet Sanderson and Greg White.

Also in attendance: County Councillor Paul Haslam.

Key agenda items were:

- Quarterly Performance and Budget Monitoring
- Proposals for Updating the Council Petitions Scheme
- Shareholder Committee Membership
- Central Services Commercial Business Creation of a new Company **PRIVATE ITEM**

The link to the reports and minutes from this meeting is as follows:

<http://democracy.northyorks.gov.uk/committees.aspx?commid=18&meetid=3778>

The Executive met on Tuesday 4 September 2018. County Councillor Carl Les in the Chair. County Councillors David Chance, Gareth Dadd, Caroline Dickinson, Andrew Lee, Don Mackenzie, Patrick Mulligan, Janet Sanderson and Greg White.

Also in attendance: County Councillor Paul Haslam.

Key agenda items were:

- The North Yorkshire Strategic Plan for Special Educational Needs and/or Disability Education Provision 2018-2023
- Green Garden Waste
- Extra Care Delivery in Filey and Bedale **PRIVATE ITEM**
- Appointments to committees and outside bodies

The link to the reports and minutes from this meeting is as follows:

<http://democracy.northyorks.gov.uk/committees.aspx?commid=18&meetid=3779>

The Executive met on Tuesday 25 September 2018. County Councillor Carl Les in the Chair. County Councillors David Chance, Gareth Dadd, Caroline Dickinson, Michael Harrison, Andrew Lee, Don Mackenzie, Patrick Mulligan, Janet Sanderson and Greg White.

Also in attendance: County Councillor Caroline Patmore

Key agenda items were:

- Annual Report on Compliments and Complaints
- Amendments to the NYCC Fostering Framework
- Looked After Children Strategy We care because you Matter: 2018-2021
- Introduction of the Local Offer for Care Leavers
- Report of the Transport, Economy and Environment Overview and Scrutiny Committee on its Vehicle Activated Signs Review
- Appointments to committees and outside bodies

The link to the reports and minutes from this meeting is as follows:

<http://democracy.northyorks.gov.uk/committees.aspx?commid=18&meetid=3780>

The Executive met on Tuesday 16 October 2018. County Councillor Carl Les in the Chair. County Councillors David Chance, Gareth Dadd, Caroline Dickinson, Michael Harrison, Andrew Lee, Don Mackenzie, Patrick Mulligan, Janet Sanderson and Greg White.

Also in attendance: County Councillor Paul Haslam

Key agenda items were:

- Scarborough Junction Improvements - Submission Stage
- Annual Report of the Pension Board 2017/18
- Approval to publish Statutory Proposals to Expand Overdale Community Primary School, Eastfield
- Potential Purchase of Land within the County **PRIVATE ITEM**
- Proposals for Development of an Extra Care Housing Scheme in Bentham **PRIVATE ITEM**

The link to the reports and minutes from this meeting is as follows:

<http://democracy.northyorks.gov.uk/committees.aspx?commid=18&meetid=3781>

Recommendations by Executive for approval/information at Full Council

1. Proposals for Updating the Council Petitions Schemes: This item was considered at Executive on 14 August 2018 where Executive was asked to recommend approval at full Council on 14 November 2018.

The Executive RECOMMENDS:

That County Council approve that the required number of signatures on a petition needed to trigger a debate at any Area Constituency Committee be amended to 500.

2. Looked After Children Strategy We care because you Matter: 2018-2021:

This item was considered at Executive on 25 September 2018 where Executive was asked to recommend approval at full Council on 14 November 2018.

The Executive RECOMMENDS:

That County Council approve the revised and refreshed Looked after Children Strategy.

3. Annual Report of the Pension Board 2017/18:

This item was considered at Executive on 16 October 2018 where Executive was asked to recommend to full Council on 14 November 2018 for noting.

The Executive RECOMMENDS:

That the Annual Report of the Pension Board 2017/18 be noted.

4. Appointments to Committees and Outside Bodies: The following appointments are recommended to the County Council.

City Councillor Chris Steward now on Police and Crime Panel instead of City Councillor Peter Dew.

County Councillor Jim Clark and County Councillor Andy Solloway to be appointed as co-opted members on the West Yorkshire Joint Health Overview and Scrutiny Committee (Minute No.203 Executive 4 September 2018).

County Councillor John Weighell and Rotherham Metropolitan Borough Councillor Sue Ellis b nominated as non-Executive Members of Border and Coast Pensions Partnership (Minute No. 228 Executive 16 October 2018).

The Executive RECOMMENDS:

That the appointments be approved by County Council.

CARL LES
Chairman
County Hall
Northallerton

5 November 2018

The Report of the Standards Committee

The Standards Committee met on 21 September 2018. Present:- County Councillor Caroline Patmore (in the Chair); County Councillors John Blackie, Andy Paraskos, Peter Sowray and Cliff Trotter; together with Independent Persons for Standards Hilary Gilbertson MBE and Louise Holroyd in attendance.

Annual Report: The Standards Committee considered, and approved, its Annual Report for the period 1 April 2017 to 31 March 2018. The Annual Report is appended.

The Standards Committee RECOMMENDS:

That the Annual Report of the Standards Committee, as set out in Appendix 1, be noted.

CAROLINE PATMORE
Chairman

County Hall,
NORTHALLERTON.

November 2018

NORTH YORKSHIRE COUNTY COUNCIL

14 November 2018

Annual Report of the Standards Committee**1.0 PURPOSE OF REPORT**

- 1.1 To provide the Authority with an Annual Report on the work of the Standards Committee from 1 April 2017 to 31 March 2018.

2.0 BACKGROUND

- 2.1 The Standards Committee was established in 2012 as part of the ethical framework for local government introduced by the Localism Act 2011.
- 2.2 The Committee has previously agreed that it would be helpful to publish an Annual Report on its work to the Authority in order to raise the profile of the Committee and strengthen awareness of its work and ethical standards generally. An Annual Report also assists in discharging the Authority's statutory duty to promote and maintain high standards of conduct and also ensures that the Authority has an overview of work undertaken by the Committee in discharging the Authority's standards responsibilities.

3.0 THE ETHICAL FRAMEWORK

- 3.1 The ethical framework introduced under the 2011 Act includes:
- (a) **The Standards Committee:** The Committee usually meets twice per annum. During the period in question, the Committee met on 15 September 2017 and 18 April 2018 (rescheduled from 2 March 2018). The Committee is responsible for standards and standards complaints handling issues, the granting of dispensations and also has a role in relation to issues raised by or in relation to persistent and/or vexatious complainants.
 - (b) **Independent Persons for Standards:** Each relevant authority must appoint at least one "Independent Person". In 2012, the Authority approved the appointments of Mrs Hilary Gilbertson MBE and Mrs Louise Holroyd as Independent Persons for the Authority. The Independent Persons are invited to all meetings of the Standards Committee and are consulted on all key standards matters.
 - (c) **A statutory duty to promote and maintain high standards of conduct**
 - (d) **Members' Code of Conduct**
 - (e) **Register of Members' Interests** (hard copy and online)
 - (f) **Complaint Handling**
 - (g) **Ethical Statements**
 - (h) **Standards Bulletin**
- 3.2 The **Monitoring Officer** supports the Committee in its work, including maintaining the Register of Members' Interests and dealing with any complaints made against Members under the local standards regime.

4.0 WORK UNDERTAKEN BY THE COMMITTEE

- 4.1 The work undertaken by the Standards Committee between the period 1 April 2017 to 31 March 2018 is set out below:

- (a) Review of ethical framework developments: the Committee has considered developments in the national standards regime and provided guidance to Members, for example in relation to:
- i. documents published by the Committee on Standards in Public Life, for example its Ethical Standards for Providers of Public Services Follow Up, its review of MPs' outside interests, its review of Intimidation of Parliamentary Candidates, its review of Local Government Standards;
 - ii. the Equality and Human Rights Commission Voluntary Principles on Standards for Political Discourse;
 - iii. the DCLG consultation on Councillor Disqualification Reform;
 - iv. the new Cabinet Office Ministerial Code.
- (b) Members' attendance at Committees: the Committee considered and noted statistical information relating to Members' attendance at meetings of the County Council and its Committees. It agreed that the matter of addressing attendance issues should be left in the hands of the relevant Group Leaders.
- (c) Dispensations: the Committee considered and granted various dispensation requests.
- (d) Training: The Committee ensures that Members receive appropriate training to maintain their awareness of ethical standards. Training during 2017/8 included refresher standards training to the Standards Committee on 15 September 2017.
- (e) Register of Members' Interests: The Register of Members' Interests is also published on the Authority's website. The Committee monitors the operation of the Register. During the period in question, the Committee also considered issues around the registration of sensitive interests.
- (f) Standards Bulletin: The Committee has issued two Standards Bulletins during the period covered by this Report, aimed at keeping Members and Officers apprised of developments in the ethical regime. Copies of the Bulletin have also been requested by, and circulated to, other authorities.
- (g) Complaints: The Committee receives a Complaints Update report at each meeting. During the period covered by this Report, there were two complaints received that Members may have breached the Authority's Members' Code of Conduct. Regarding the two complaints, no action was required in either case.
- (h) Liaison with neighbouring authorities: The Monitoring Officer has continued to liaise with the neighbouring authority Heads of Legal/Monitoring Officers' Group and attend meetings of the Group.
- (i) Standards Committee Annual Report: an Annual Report of the Committee covering the period 1 April 2016 to 31 March 2017 was presented to full Council on 8 November 2017.
- (j) Attendance by the Chair of the Committee and Independent Persons at the Regional Meeting of Standards Committee Chairs, Vice-Chairs and Independent Persons on 3 April 2017 at North Tyneside.

4.2 The Committee will continue its work in the promotion of high ethical standards and further involvement in training of officers and Members at an appropriate stage.

5.0 RECOMMENDATION

5.1 That the Authority receives and notes the Annual Report of the Standards Committee.

CAROLINE PATMORE
Chair of NYCC Standards Committee

Background Papers:
Minutes of and reports to the Standards Committee

11 September 2018

Annual Report of the Audit Committee

1. Annual Report:

- 1.1 The Chartered Institute of Public Finance and Accountancy (CIPFA) has issued guidance to local authorities to help ensure that audit committees operate effectively. The guidance recommends that audit committees should report annually on how they have discharged their responsibilities.
- 1.2 The Audit Committee met on 10 October 2018 to consider and approve its Annual Report for the year ended 30 September 2018. The Annual Report is at Appendix 1.
- 1.3 Present at the meeting were:

County Councillor Cliff Lunn (in the Chair), County Councillors Karl Arthur, Margaret Atkinson, Jim Clark, Don Mackay and Geoff Webber. Also in attendance:- Mr David Marsh, Mr David Portlock and Mr Nick Grubb (Independent Members of the Committee).

2. Recommendation

- 2.1 That:

The Annual Report of the Audit Committee, as set out at Appendix 1, be noted.

Report of the Chairman
County Councillor Cliff Lunn

17 October 2018

NORTH YORKSHIRE COUNTY COUNCIL

AUDIT COMMITTEE

10 OCTOBER 2018

ANNUAL REPORT OF THE AUDIT COMMITTEE

Report of the Chair of the Audit Committee

1.0 PURPOSE OF THE REPORT

- 1.1 To enable Members to consider the draft annual report of the Audit Committee for the year ended 30 September 2018, prior to its submission to County Council.

2.0 ANNUAL REPORT

- 2.1 The Chartered Institute of Public Finance and Accountancy (CIPFA) has issued guidance to local authorities to help ensure that audit committees operate effectively. The guidance recommends that audit committees should report annually on how they have discharged their responsibilities. A copy of the draft annual report of this Audit Committee is attached at **Appendix 1**. A copy of the Audit Committee's Terms of Reference is attached to the report as **Appendix A**, for information.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that Members:

- (i) note this report; and
- (ii) consider and approve the draft annual report of the Audit Committee prior to its submission to the County Council.

CHAIRMAN OF THE AUDIT COMMITTEE

BACKGROUND DOCUMENTS

Relevant public reports presented to the Audit Committee and minutes of the meetings of the Audit Committee

Report prepared by Max Thomas, Head of Internal Audit and presented by Cllr Clifford Lunn, Chair of the Audit Committee

County Hall
Northallerton

11 September 2018

PURPOSE OF THE REPORT

To provide Members of the County Council with details of the work carried out by the Audit Committee during the year ended 30 September 2018. The report also details how the Audit Committee has fulfilled its Terms of Reference during this period.

BACKGROUND

The Audit Committee is responsible for overseeing the County Council's corporate governance, audit and risk management arrangements. The Committee is also responsible for approving the Statement of Accounts and the Annual Governance Statement. The Committee's specific powers and duties are set out in Schedule 1 of the Constitution under the Terms of Reference of the Audit Committee. A copy of the Terms of Reference is attached at **Appendix A** for information.

Audit Committees are a key component of corporate governance and provide an important source of assurance about the organisation's arrangements for managing risk, maintaining an effective control environment, and reporting on financial and other performance.

The Chartered Institute of Public Finance and Accountancy (CIPFA) has issued guidance to local authorities to help ensure that Audit Committees are operating effectively¹. The guidance recommends that audit committees should report annually on how they have discharged their responsibilities.

WORK UNDERTAKEN AND OPINION

The Audit Committee has met on four occasions in the year to 30 September 2018, in accordance with its Programme of Work.

During this period, the Committee has assessed the adequacy and effectiveness of the County Council's risk management arrangements, control environment and associated counter fraud arrangements through regular reports from officers, the internal auditors, Veritau and the external auditors, KPMG. The Committee has sought assurance that action has been taken, or is otherwise planned, by management to address any risk related issues that have been identified by the auditors during this period. The Committee has also sought to ensure that effective relationships continue to be maintained between the internal and external auditors, and between the auditors and management.

The Committee has continued to focus its attention on the County Council's key priorities and challenges including funding pressures, the impact on services caused by an ageing population, the increased demand for children's social care services, the need to manage cyber security and information security risks, and the need to strengthen partnership working.

The Audit Committee is satisfied that the County Council has maintained an adequate and effective control framework through the period covered by this report.

The specific work undertaken by the Committee is set out below.

¹ CIPFA – Audit Committees Practical Guidance for Local Authorities and Police, 2018

The Committee:

External Audit

- 1 Received and considered the external auditor's annual audit letter in respect of the 2016/17 audit year. The Committee was pleased to note that the external auditors had not raised any significant issues and had given unqualified audit opinions for both the County Council and the North Yorkshire Pension Fund. KPMG had also issued an unqualified value for money conclusion and an unqualified opinion on the Whole of Government Accounts return;
- 2 Received and considered the external auditor's plan for the audit of the 2017/18 financial statements and the review of the County Council's arrangements for securing value for money;
- 3 Received and considered the results of KPMG's work in relation to the audit of the 2017/18 financial statements of the County Council and the North Yorkshire Pension Fund. The Committee was pleased to note that the auditors had not identified any issues and had given unqualified audit opinions for both the County Council and the North Yorkshire Pension Fund. KPMG had also issued an unqualified value for money conclusion;
- 4 Held an informal private meeting with KPMG to discuss their work;
- 5 Met with representatives from Deloitte, the County Council's new external auditors from 2018/19 onwards.

Internal Audit

- 6 Continued to oversee the internal audit arrangements for the County Council and North Yorkshire Pension Fund. No changes were required to the Internal Audit Charter during the period;
- 7 Received and considered the results of internal audit work performed in respect of each Directorate and across different thematic areas. Monitored the progress made by management during the period to address identified control weaknesses;
- 8 Received and approved the Internal Audit Plan for 2018/19. The plan ensures that limited internal audit resources are prioritised towards those systems and areas which are considered to be the most risky or which contribute most to the achievement of the County Council's corporate objectives;
- 9 Monitored the delivery of the annual Internal Audit plans through regular update reports presented by the Head of Internal Audit. Reviewed variations to the Audit plans which were considered necessary to reflect new or changed County Council priorities;
- 10 Considered the County Council's overall counter fraud arrangements in the light of emerging risks (both national and local). Received and considered the outcome of the annual 2017/18 Fraud and Loss Risk Assessment. The Committee also reviewed the work of Veritau in respect of suspected fraud including the results of

investigations into matters reported via the County Council's whistleblowing facilities or directly by management;

- 11 Received and considered the Annual Report of the Head of Internal Audit which provided an overall opinion on the County Council's control environment. The Committee noted that the work of internal audit is primarily focused on those areas which represent the highest risk for the County Council. The Head of Internal Audit confirmed that the Council's framework of governance, risk management and control provided substantial assurance. In forming this opinion, the Head of Internal Audit had considered the progress made by management during the year to address identified control weaknesses. The Head of Internal Audit also drew the Committee's attention to a number of specific control weaknesses identified during audit work including examples of poor practice with the handling of personal data and compliance issues with the Transparency Code;
- 12 Assessed the performance of the County Council's internal audit provider, Veritau Limited against the targets set for 2017/18, and considered the performance targets for 2018/19. The Committee also considered the outcome of the internal audit quality assurance and improvement programme (QAIP). The QAIP is an ongoing process which helps to ensure internal audit work is conducted in accordance with established professional standards. The Committee was pleased that internal audit practices met the required standards and therefore continued reliance could be placed on the arrangements operating within the County Council;
- 13 Held an informal private meeting with the Head of Internal Audit to discuss the work of the internal auditors;

Risk Management

- 14 Continued to oversee the County Council's risk management arrangements and strategy;
- 15 Reviewed the progress made by the County Council to identify and address corporate risks. This included consideration of the updated Corporate Risk Register. Whilst no new risks have been identified in the period, a number of the existing risks have been modified to reflect recent developments. For example, the risks around information governance were updated to reflect the General Data Protection Regulation (GDPR) and new Data Protection Act 2018. The new Commercial Strategy and the improved governance arrangements for the County Council's owned companies were also recognised. The Committee noted that many of the risks identified were complex in nature and/or had potentially significant financial implications;
- 16 Assessed the adequacy and effectiveness of each Directorate's risk management arrangements through consideration of the risks and mitigating actions identified in each Directorate Risk Register. The Committee also noted the outcomes of workshops which had helped to identify risks associated with a number of specific activities or projects (for example the A59 Kex Gill Realignment and the Tour de Yorkshire);
- 17 Considered the outcome of the annual insurance renewals. The Committee noted that Employer's Liability, Public Liability and motor premiums had all increased due to

changes in the Personal Injury Discount Rate set by government. The rate of Insurance Premium tax had also increased from 10% to 12% in the year;

Corporate Governance

- 18 Considered changes to the Local Code of Corporate Governance prior to approval. These changes included the addition of links to other documents on the County Council's website, the inclusion of a new protocol relating to the role of the Leader and Chief Executive in the ethical framework and reference to the General Data Protection Regulation (GDPR);
- 19 Considered and approved the Annual Governance Statement for 2017/18 of the County Council;
- 20 Considered the annual report on partnership governance. The report included details of the County Council's current partnerships, changes which had occurred in the year and the arrangements in place to monitor the management and performance of key partnerships. The report included details of 57 partnerships. The governance arrangements of all high and medium risk partnerships are monitored on a regular basis. The Committee noted that none of the partnerships were identified as being high risk and there had been no governance failures in the year. The Committee consider that partnership governance remains effective and the existing arrangements are proportionate and commensurate to the risks;
- 21 Considered the ongoing work of the Corporate Information Governance Group (CIGG) which is responsible for updating the corporate information policy framework, identifying new or emerging risks, sharing best practice, and monitoring compliance with corporate information governance standards. The Committee received details of the work being done to mitigate cyber security risks and to prepare for the introduction of the General Data Protection Regulation (GDPR) and new Data Protection Act in May 2018. The Committee also considered the results of the information security compliance checks performed by internal audit and the causes of recent data security incidents. The Committee shares the view that information governance remains a key corporate risk;
- 22 Received a report detailing the progress made to implement the new Procurement and Contract Management Strategy, and the Strategy Action Plan. The Strategy was adopted in May 2018 and seeks to build on the progress made to date to develop more effective procurement processes within the County Council. The intention now is to invest more time on the pre-procurement 'discovery' stage as well as post procurement contract and supplier management. Committee noted that procurement savings of £882k had already been delivered against the 2020 target of £1.15m. The expectation was that the target would therefore be achieved;
- 23 Received a report outlining the arrangements put in place to ensure effective governance of the County Council's owned companies.

Financial Statements

- 24 Considered and approved the Statement of Accounts for 2017/18 of the County Council and the North Yorkshire Pension Fund. This year, the Council County had to prepare the annual accounts and governance statement by 31 May (one month earlier than in previous years) and to publish the audited and approved accounts and

governance statement by 31 July (two months earlier than previously). This change to the timetable was challenging for both the County Council and the external auditors, KPMG. The Committee was pleased to note that the external auditors had reported that the County Council had appropriate processes in place to prepare the financial statements and that the associated working papers were of a good standard. Officers were also proactive in dealing with the external auditor's queries and requests for information;

- 25 Received details of the revised Code of Practice on Local Authority Accounting which was issued by CIPFA in April 2017. Whilst no changes were required to the Council's accounting policies, some additional or changed disclosure notes were required to the 2017/18 Statement of Accounts. The anticipated change to the valuation of highways network assets from April 2017 onwards was however postponed indefinitely by CIPFA because the cost of implementation outweighed the possible benefits of adoption. The Committee also noted a number of potential future changes to the Code of Practice including changes to the classification and measurement of financial instruments, and the treatment of leases and income from customers. It was recognised that the resulting reclassification of certain operating leases could have an impact on the Council's prudential borrowing.

Other

- 26 Considered the County Council's arrangements for securing value for money. These arrangements include the Council Plan which aligns strategic goals and objectives, the 2020 North Yorkshire Programme which includes a focus on transformational change to deliver efficiencies, the medium term financial strategy (MTFS) and annual budget setting process, and individual service planning. The Committee also received details of a number of development areas which will drive further improvements in value for money, including more regular and consistent performance reporting, greater use of data to manage performance and increased use of self-service and automated processes. The Committee noted that improved procurement and contract monitoring had also made a significant contribution to the achievement of the County Council's savings targets;
- 27 Continued to scrutinise the County Council's treasury management arrangements. This included reviewing the updated Treasury Management policy statement and the annual Treasury Management and Investment Strategy for 2018/19. The Strategy includes authorised and operational limits on external debt, a minimum revenue provision policy and a policy to cap capital financing costs as a proportion of the annual net revenue budget;
- 28 Received briefings from officers on a number of topics including the work of Health and Adult Services, an update on health issues in North Yorkshire and the Future Financial Plan. Members also attended a full day training session on the role and responsibilities of audit committees, delivered by CIPFA;
- 29 Reviewed the progress which had been made by officers to address other issues raised at meetings of the Committee;
- 30 Reviewed the Committee's Terms of Reference. We concluded that some limited changes were required to reflect recent best practice guidance;

- 31 During the year, the Committee benefitted from the attendance and participation of its two independent members, David Portlock and David Marsh. I would like to extend my thanks to both of them for their contribution to the work of the Committee and their ongoing diligence, enthusiasm and support. The term of office for both independent members however ended on 31 July 2018. I'm therefore pleased that, after a recruitment exercise, we have re-appointed both David Portlock and David Marsh for a further four years, to 31 July 2022. We have also appointed a third independent member, Nick Grubb for the same term.

Councillor Clifford Lunn
Chairman of the Audit Committee

AUDIT COMMITTEE

TERMS OF REFERENCE

1. In respect of **Internal Audit**

- to approve the Internal Audit Charter, Annual Audit Plan and performance criteria for the Internal Audit Service.
- to review summary findings and the main issues arising from internal audit reports and seek assurance that management action has been taken where necessary.
- to review the effectiveness of the anti-fraud and corruption arrangements throughout the County Council.
- consider the annual report from the Head of Internal Audit.
- to obtain assurance that the work of internal audit conforms to the Public Sector Internal Audit Standards.

2. To review the workplan and performance of External Audit.

3. To review, and recommend to the Executive, changes to Contract, Finance and Property Procedure Rules.

4. In respect of **financial statements**

For both the County Council and the North Yorkshire Pension Fund

- to approve the respective annual Statements of Final Accounts
- to receive and review the Annual Audit Letters and associated documents issued by the External Auditor
- to review changes in accounting policy

5. In respect of **Corporate Governance**

- to assess the effectiveness of the County Council's Corporate Governance arrangements
- to review progress on the implementation of Corporate Governance arrangements throughout the County Council.
- to approve Annual Governance Statements for both the County Council and the North Yorkshire Pension Fund.
- to liaise, as necessary, with the Standards Committee on any matter(s) relating to the Codes of Conduct for both Members and Officers.
- to review the arrangements in place for ensuring good governance in the County Council's key partnerships and owned companies

6. In respect of **Risk Management**

- to assess the effectiveness of the County Council's Risk Management arrangements.
- to review progress on the implementation of Risk Management throughout the County Council.

7. In respect of **Information Governance**
 - to review all corporate policies and procedures in relation to Information Governance.
 - to oversee the implementation of Information Governance policies and procedures throughout the County Council.
8. In respect of **Treasury Management**
 - to be responsible for ensuring effective scrutiny of the County Council's Treasury Management strategy and policies as required by the CIPFA Treasury Management Code of Practice.
 - To review these Treasury Management strategies, policies and arrangements and make appropriate recommendations to the Executive.
9. In respect of **Value for Money**
 - to have oversight of the arrangements across the County Council in securing Value for Money.
10. To consider any other relevant matter referred to it by the County Council, Executive or any other Committee. In addition any matter of concern can be raised by this Committee to the full County Council, Executive or any other Member body.
11. To exercise all functions in relation to the making and changing of policy relating to such audit and counter-fraud matters which fall within the remit of the Committee (save as may be delegated otherwise).
12. To periodically review the effectiveness of the Audit Committee itself.
13. To meet not less than four times a year on normal business and review its Terms of Reference on an annual basis.

NORTH YORKSHIRE COUNTY COUNCIL**14th November 2018****STATEMENT FROM PORTFOLIO HOLDER FOR STRONGER COMMUNITIES,
LEGAL AND DEMOCRATIC SERVICES, CORPORATE DEVELOPMENT,
SCRUTINY, AREA COMMITTEES, PERFORMANCE MONITORING AND
LOCALITY BUDGETS****COUNTY COUNCILLOR DAVID CHANCE****STRONGER COMMUNITIES****Get Inspired**

In September, Stronger Communities hosted a series of pop-up events across the county in community libraries; the purpose of which was to encourage communities and voluntary groups to participate in grass roots social action and develop projects enabled by the Stronger Communities Inspire Programme. The events were targeted at those areas where there has historically been less traction with the Programme.

Stronger Communities Delivery Managers were joined by representatives from Community First Yorkshire, and collectively the events were attended by almost 100 individuals and organisations, many of whom had not previously engaged with the Programme. It is hoped that these will result in new activities and projects across the county.

The Inspire Programme offers support including small start-up grants for groups to develop activities that build resilience in their communities and help to deliver the aims of the Stronger Communities programme and as such Members are encouraged to promote the opportunity to those community groups they work with or contact their local Stronger Communities Delivery Manager for more information.

Go Local – Connecting People and Places

In anticipation of the main launch of the Community Transport brand – Go Local - next spring, Stronger Communities and the Communications Team launched a volunteer recruitment campaign for Go Local at the beginning of October, running until December. Activity has included a 30 second radio advert that played on Stray FM and Yorkshire Coast Radio for two weeks at the beginning of October. Press features focussing on real volunteer stories have been published and content has been circulated in Council owned channels such as NY Now as well as a series of adverts on social media.

By the end of October the campaign had received 43 expressions of interest which were forwarded to the closest community transport operator to follow up.

Shaping the Future

The Programme recently published Shaping the Future, the first in a series of reports tied into the evaluation, which will assist in the process of assessing the

effectiveness of the Programme and the associated investment activity in achieving its intended goal – for all communities to have greater collective control of their own well-being. Shaping the Future focusses on the first year of the evaluation, and each report in the coming years will build on the last to create a continuous and comprehensive narrative of change over time. The full report can be accessed here - [Shaping the Future Report](#)

Stronger Communities Evaluation

The evaluation of the Programme has now started, after a procurement exercise to appoint an independent evaluator concluded in July. The evaluator will work with the Programme on a long term and ongoing basis to assess its investment, support and activities against five key evaluation questions. They will also take the lead in producing the subsequent reports to Shaping the Future.

North Yorkshire Loneliness Strategy

While it is still currently at the inception stages, Stronger Communities are working closely with Community First Yorkshire in the creation of a North Yorkshire Loneliness Strategy. This closely follows the first National Loneliness Strategy launched by the Government in October this year. Tackling loneliness is an important issue, particularly in North Yorkshire where we have an increasingly elderly population, a wide range of statutory and other partners, and many rural and deeply rural communities.

North Yorkshire Local Assistance Fund (NYLAF)

A new study, commissioned by the Council, has described the impact and value of NYLAF to both the individuals who apply, and the charities, treatment services and frontline Council teams who provide essential wrap around support to applicants.

NYLAF supports vulnerable adults to move into or remain in North Yorkshire, and families under great pressure to stay together. Applications are mostly made through trusted agencies and services who provide longer term support to applicants. Awards are made in kind, including white goods, furniture and other household items, as well as clothing, food and utility vouchers. NYLAF was established in 2013 when the government transferred responsibility and funding from the Department for Work and Pensions to upper tier local authorities.

The impact study found that:

- Applicants were in genuine poverty which was exacerbated by unexpected emergencies.
- The Fund is the only timely response available in all areas of the county to many emergencies, and provides an essential alternative to high interest loan companies.
- Many applicants were suffering from mental ill health caused by their circumstances, and that relatively small sums from the Fund have significant effects on the wellbeing of applicants.

- Stopping the Fund would have a detrimental effect on the ability of partners to support vulnerable people and would increase demand on their services and other agencies such as food banks.

The report can be read here:

[https://www.northyorks.gov.uk/sites/default/files/fileroot/Health%20and%20social%20care/Adult's%20social%20care/Local assistance fund %E2%80%93 impact study 2018.pdf](https://www.northyorks.gov.uk/sites/default/files/fileroot/Health%20and%20social%20care/Adult's%20social%20care/Local%20assistance%20fund%20%E2%80%93%20impact%20study%202018.pdf)

LEGAL AND DEMOCRATIC SERVICES

Area Constituency Committees – the North Yorkshire MPs attended the second round of meetings of the new Area Constituency Committees, during August and September to discuss local issues with councillors. The MPs promised to take a number of issues back to Westminster, including the need to:

- review the funding formula for local government and correct the current imbalance that favours urban areas over rural areas
- ensure that the Better Care Fund continues beyond 2020
- develop a long-term, sustainable proposal for the funding of adult social care, in the forthcoming Green Paper, that is fair, protects legacies, recognises the challenges faced in delivering services in rural areas and supports the residential and nursing care market
- address the increasing pressures upon school budgets
- support the development of the road and rail networks in the county, ensuring that they are fit for purpose and enable all our communities and businesses to grow and prosper.

The third meeting round of meetings of the new committees are due to take place over November and December and will involve the scrutiny of key issues such as: the roll out of phase 3 Broadband; the Harrogate Congestion Study; support for schools and the factors affecting their long term sustainability; road and rail infrastructure, including the A59 at Kex Gill, the A64 and J47 on the A1; economic development; and scrutiny of local health issues, such as the changes to services provided at the Castleberg Hospital site at Giggleswick.

Overview and Scrutiny – we await new statutory guidance on overview and scrutiny in local government. It is anticipated that this will be published in December 2018. The last guidance on scrutiny was issued in 2006. In 2017, the Communities and Local Government Select Committee conducted an inquiry into overview and scrutiny and concluded that the shape and form of local government had changed so significantly over the past decade that new guidance was needed to ensure that scrutiny was effective.

DAVID CHANCE

NORTH YORKSHIRE COUNTY COUNCIL

November 2018

**STATEMENT OF THE ADULT SOCIAL CARE AND HEALTH INTEGRATION
PORTFOLIO HOLDER COUNTY COUNCILLOR MICHAEL HARRISON****Additional Social Care funding**

Members will welcome the recent government announcement of £240m winter funding for adult social care, as well as further funding for 2019/20 set out in the Chancellor's October Budget Statement. We are awaiting the details of these new funding streams and will work with our partners in the NHS and in the wider care sector to ensure that the money is well spent. However, it should be noted that this funding, whilst it is good news, is one-off. I would like to reiterate the call made by this Council that social care requires a long-term, sustainable funding settlement, which enables individuals, families, councils and care providers to be able to plan ahead with certainty and confidence.

Social Care Green Paper

It is anticipated that the Government will publish the Social Care Green Paper before Christmas. In the meantime, North Yorkshire County Council has responded to the publication of the LGA's Green Paper, *'The lives we want to lead'* and the CCN's report *'Sustainable Social Care: A Green Paper that Delivers a New Deal for Counties'*. As a County Council, North Yorkshire has long called for a twin-track approach to social care reform, combining a sustainable funding settlement, with a fairer system which enables people to plan for their own futures. In our consultation response, it was acknowledged that the issues facing social care are wider than just funding models and also include housing issues; integration with the NHS; carers' support; workforce; prevention and technology and the challenges in the care market. The response was informed by views expressed by members at Area Constituency Committees and relevant Scrutiny Committees, and attracted significant media attention.

Extra Care

I have been pleased to be able to bring forward to Executive proposals for the development of new extra care schemes in Bedale, Bentham and Filey. These three schemes will mark the next phase of extra care housing in the County, in addition to the 22 schemes which are already in place and the new scheme which is opening in Starbeck.

Delayed Transfers of Care

The Council continues to make good progress with reducing the number of people who are delayed in hospital for social care reasons. We have halved the number of people impacted over the past 18 months. We are now preparing for the busiest time of year over the winter period.

West Yorkshire and Harrogate STP/ICS

The West Yorkshire and Harrogate Health and Care Partnership was established in March 2016 as a Sustainability and Transformation Partnership (STP) and is now in the process of becoming an Integrated Care System (ICS). This Partnership is made up of a range of organisations working together across West Yorkshire and Harrogate (including Craven) to get the best care and health outcomes for 2.6 million people. The partnership has developed a Memorandum of Understanding (MOU) outlining how partners will work together. The MOU aims to strengthen joint working arrangements and to support the next stage of development of the Partnership into an ICS. It builds on existing collaborative work to establish more robust mutual accountability and break down barriers between our separate organisations.

As part of this work, I have been pleased to represent the County Council in the meetings of Council Leaders and Health and Well-being Board Chairs to promote democratic accountability within the new ICS.

HAS Awards 2018

With Councillor Dickinson, I was delighted to host our annual Awards which recognise the excellent work and dedication shown by Health and Adult Services colleagues, particularly where people have exceeded the expectations of their role. This year there were 136 nominations across 14 categories of award which included a number of new categories for this year including 6 Locality Achievement of the Year awards, Mental and Physical Health and Wellbeing Achievement awards and Public Health Practitioner of the Year. The winners were chosen by a judging panels comprising people who use services and representatives from frontline teams.

NORTH YORKSHIRE COUNTY COUNCIL

14 November 2018

STATEMENT OF THE PUBLIC HEALTH, PREVENTION & SUPPORTED HOUSING
PORTFOLIO HOLDER COUNTY COUNCILLOR CAROLINE DICKINSON**Director of Public Health Annual Report 2018**

Our Director of Public Health, Dr Lincoln Sargeant, launched his 6th annual report in October at our Partnership Conference (<http://www.nypartnerships.org.uk/dphreport2018>). The report looks back over the past 5 years that the Council has had responsibilities for Public Health and notes the progress made against the recommendations made in the previous reports. Dr Sargeant includes data on the health of residents in North Yorkshire and reports on the priorities that we and our partners, including the public have identified for the next years to 2025.

Whilst we have made progress on population health outcomes, we cannot be complacent. In parts of our County, for example, the period that men can expect to live in full health is higher than the entire life span that men in other parts will live. Furthermore, according to the report the period of ill-health and disability can start in the mid-50s for some men depending on where they live compared with some 20 years later for their counterparts elsewhere. Dr Sargeant recommends action to reduce this gap and also to improve the mental health of our residents.

Winter Health

I attended a Winter Health partnership event last month which brought together a range of partner agencies who are implementing our winter health strategy. We received updates on NHS winter health planning, falls prevention initiatives including the exercise programme for older people – Strong and Steady – which is being rolled out across the County, and the Warm and Well project that supports residents in cold homes to get the help they need.

Participants also took part in workshops that focused on these topics as well as flu vaccination uptake and raising awareness and identifying vulnerable people. The workshops identified key actions to be taken forward over the next year.

Community First North Yorkshire has been awarded over £300,000 to deliver a wide range of activities through Warm and Well partnership, including home visits to clients to deliver an energy home check, advice sessions for debt and bill management and a range of awareness raising sessions with different groups. The project will be running from October 2018 until March 2021, delivering activities over 3 winters.

Seasonal Flu vaccination

Our Public Health team are working closely with our colleagues in the NHS and with Public Health England to promote the seasonal flu jab which is available to everyone over age 65 years and to younger people with health conditions that increase their risk of complications from the flu. The national flu programme provides free vaccinations to vulnerable groups and staff working with at risk groups. Staff who are eligible for the national programme can access the vaccine from their GP or any pharmacist. The Council has also developed an internal programme for staff, and all residential and domiciliary staff are being encouraged to access the vaccination from their GP or local pharmacist. In addition we have arranged for social care staff to access the flu jab through a number of drop-in events around the County. Within the

HAS directorate alone, Richard Webb, Corporate Director, and 60 other managers, were all immunised on a single day!

Strong and Steady

Strong and Steady is a Public Health Grant funded programme aimed at people over the age of 65 who are at risk of, or who have had, a fall. The programme is managed by North Yorkshire Sport across the County with sessions in each of the Districts, delivered by local, trained and experienced professionals. Classes are year round and people can join at any time for a 12 week period, at the end of which they are supported to either access activity in the community or repeat the programme dependant on need. Classes are designed to: reduce injury due to falls, improve balance & strength, increase confidence & independence, improve ability in everyday tasks, improve stamina & energy levels and improve cognition. Running alongside Strong and Steady is a signposting service to encourage anyone within the post 65 age category to be more physically active, highlighting what is available in the community.

Safe and Connected

HAS is participating in a Government-funded trial which involves postmen and postwomen from Royal Mail's Whitby delivery office visiting participants twice a week to check on their wellbeing. They ask set questions about the participant's health and happiness, whether they have had difficulty taking part in social activities, whether they've had problems with anyone bothering them and whether they would like to speak to someone about anything they need help with or that is worrying them. The postal workers record the responses on their handheld mobile devices.

Any issues are reported to the County Council's Living Well team and a member of the team contacts the participant to talk about their concerns and discuss what support is required.

The six-month Safe and Connected trial scheme, focuses on Whitby, Sleights and Goathland and will work with up to 100 people aged over 65.

"This is about offering a helping hand to people who are living independently, but are perhaps at risk of becoming isolated or lonely or would benefit from someone checking up on them regularly"

Safe and Connected fits very well with the work of the council's Living Well team – helping people to make the most of the assets in their own communities and support each other.

Loneliness and isolation can take their toll on people's wellbeing. Safe and Connected offers a chance to address these issues early.

The trial, which will run until March next year, is funded by the Home Office and is running at three locations across the country. The other locations are Liverpool and Kingston-upon-Thames. The start of the trial coincided with launch of the Government's Loneliness Strategy on Monday, 15 October, and forms part of the Home Office's contribution to the strategy. The trial is based on the successful Call and Check scheme operated in Jersey.

Living Well

Living Well was launched by the County Council in 2015 to work with people to prevent them becoming isolated, help to improve their health and to help them to be more connected in their communities. Team members provide help with practical and emotional issues. Since it was launched they have visited more than 5,000 people, many of them over 75 and living alone.

A two-year evaluation report has just been published. Undertaken by an independent research company the report provides evidence of the value of the service.

Over the two year period, almost three quarters showed a meaningful improvement in their wellbeing and more than 90 per cent of people visited say the support was successful.

Carruthers Review

Members from across the County Council continue to keep a close eye on the work which is being undertaken by Sir Ian Carruthers to review the clinical sustainability of services and the organisational arrangements for NHS Acute Trusts in the Tees Valley. As yet, there are no detailed proposals. However, we will continue to make the case for locally accessible and specialist services provided between the James Cook, Darlington Memorial and Friarage sites.

Katie Needham

Katie Needham, consultant in Public Health, has been appointed Interim Director of Public Health with Stockton-on-Tees Borough Council and takes up this secondment for a period of up to one year starting this November. Katie transferred to the Council in April 2013 and has led the Public Health team's work on children and young people and several of our Public Health service developments. Among her many achievements are the development of our Healthy Weight, Healthy Lives Strategy and the implementation of new services to support weight management for children and adults. We wish her well in her new role.

NORTH YORKSHIRE COUNTY COUNCIL**14 NOVEMBER 2018****STATEMENT OF THE OPEN TO BUSINESS PORTFOLIO HOLDER COUNTY
COUNCILLOR ANDREW LEE (INCLUDING GROWTH, ECONOMIC DEVELOPMENT,
PLANNING, WASTE MANAGEMENT, TRADING STANDARDS AND BUSINESS
RELATIONS)****Economic Development**

The York, North Yorkshire & East Riding Local Enterprise Partnership remains in a strong position in delivering its £145m Growth Deal with government. The programme which runs up to 2021 is 90% contracted and on track to deliver both spend and output targets.

A national review of Local Enterprise Partnerships has been undertaken with significant changes required. The recommendations are to ensure all LEPs nationally are fit for purpose to be the local delivery agent for the UK Shared Prosperity Fund – which is where current EU contributions will go. The review considers the legal status of LEPs, make up of LEP Board and the geography which they cover. We are expecting the outcome of the review before Christmas.

Green Waste Incentive Payments

At the last meeting of the Council I outlined our proposals to overhaul the way we make payments to district and borough councils for the composting of green garden waste. At the time of that meeting we had started a formal consultation process to explore available options and invite proposals for alternative options to be put forward by district and borough Councils.

The consultation identified a preference by all but one district council to stop receiving recycling credits for the composting of green garden waste and instead to receive a reduced Green Waste Incentive payment. The Executive approved this option at its meeting on 4 September and districts are now in the process of completing formal legal agreements to give effect to the new arrangements from 1 April 2019. These changes will generate savings of £890k per annum for the Council.

Joint Minerals and Waste Local Plan

Work is continuing both on submitting any outstanding information requested by the Inspector and also on the next stage of the process to prepare further paperwork; after which another period of public consultation will be undertaken.

ANDREW LEE

NORTH YORKSHIRE COUNTY COUNCIL**14th November 2018****STATEMENT OF THE PORTFOLIO HOLDER -
LIBRARY, CUSTOMER AND COMMUNITY SERVICES****COUNTY COUNCILLOR GREG WHITE****Library and Information Service****Cook 250**

Members will remember from a previous statement the innovative library project as part of the Cook 250 festival. I am pleased to announce that over 11,000 people visited the exhibition at Whitby Library prior to its closure at the end of August. The project has also been showcased nationally by the DCMS Libraries Taskforce.

The exhibition included a section created by library volunteers using material from the County record Office is currently on display at the Great Ayton Discovery Centre.

Well-being bags

I am pleased to say that I am attending the launch of the pilot scheme 'Wellbeing Bags' on 15 November at Skipton Library. Six bags are to be produced initially and trialled in Craven – to be available for use by local health partners for use with their groups, the others available to members of the public for loan. All bags have a record on Soprano and will be "reservable".

Many people suffer from common mental health conditions such as low-mood, depression, or anxiety. There is strong evidence that books can help, either used on their own or together with other resources. Research shows that reading, colouring and doing puzzles helps to improve mental health and wellbeing, and we all know that there's nothing better than a good book to make you laugh out loud, or sitting and doing some colouring to quietly reflect.

Wellbeing Bags are an easily portable collection of items, books and activities for individuals or groups to share at home, in the library, or out in the community, to promote and encourage people to practice self-care and enhance mental wellbeing. The bags will include resources and information such as colouring, recipes, puzzles, books from the Reading Well collections, and health information and advice from local services.

Well-being bags have been developed in discussion with local health and wellbeing organisations who will play a key role in promoting the bags in the Craven area initially (Dyneley House Surgery (SK), Pioneer Projects (BM), and AgeUK North Craven). Customer feedback forms are included in all of the bags and any feedback received will be used to evaluate the impact and develop the use of the bags, including adding to the contents.

The Wellbeing Bags are confidential and easy to use. Anyone can borrow a Wellbeing Bag from North Yorkshire Libraries free of charge for three weeks using their library card. Bags can be issued through the self-service machines and customers are welcome to renew if they would like to keep the bag for longer or simply return the bag to the library.

Interest is already being shown in the scheme, so if proves successful once in operation then we will look to expand county-wide – and are actively seeking additional funding to do so.

Reading Pictures: Seeing Stories in North Yorkshire Libraries

During November libraries across North Yorkshire will be celebrating children's book illustration, comic and digital art in a series of events and workshops as part of a regional festival called Reading Pictures: Seeing Stories.

Working with visual and creative digital artists and book illustrators Reading Pictures: Seeing Stories will give children and young people the opportunity to meet and learn from illustrators and artists, to explore the connection between literacy and the visual arts and to discover the power of pictures.

The festival has been organised by ASCEL (The Association of Senior Children's and Education Librarians) Yorkshire and the Humber branch and is supported by Arts Council funding. Events range from workshop on animation and children's art illustration as well as cartooning and photobooks.

North Yorkshire will host several events with local school groups: comic art masterclasses in Knaresborough and Ripon led by artist Kev F Sutherland, illustration workshops with author Stephen Waterhouse in Skipton and photobook workshops with artist and photographer Jonny Bark in Thirsk.

A number of GCSE students from Caedmon College in Whitby are keen to show off their artistic skills and join in the fun. They will be adding a splash of colour to Whitby Library with their very own mural. Pop along to the library from mid-November to view their work.

Throughout the month many libraries will also be running a Picture Book Quiz, featuring some of the nation's favourite picture books, and there will be classic works of children's illustration on display in Harrogate and Scarborough Libraries.

Summer reading challenge

Members may have seen the annual report for the Summer Reading Challenge 2018, so just to provide a summary and publicly thank all volunteers and staff for their enthusiasm to ensure another successful Summer Reading Challenge for North Yorkshire Libraries.

There was certainly mischief afoot as Mischief Makers, inspired by the much-loved children's comic the Beano, became the theme for the Challenge. 9,650 children took part, with 7,866 completing the challenge of reading six books. A record number of events – a total of 151 across the county – with 3,460 children attending!! Many of these events were organised at our community libraries ranging from cartoon creation to T-shirt trashing as well as many digital based code and robotics sessions – even cookery!! In total 807 young people joined the library to take part, 130 young volunteers provided 2,667 hours of support.

Hambleton and Richmondshire Adult Learners Awards Ceremony

I am pleased to inform members that one of our community libraries The Globe@Stokesley scooped two awards at the Ham/Rich Adult Learners Award Ceremony in October. The award ceremony, hosted by Adult Learning Services and Northallerton Library was attended by over 70 people. The Globe volunteers won the "Informal Learning Group" award and the Library Service Supervisor at The Globe, Jackie Nithakorn, won the award for work-related learning.

Community Awards 2018

It was great to see two libraries featured amongst the many (66 in total) inspiring entrants for this year's Community Awards – and a few tears were shed watching the videos!!

Great Ayton Discovery Centre were awarded 'Community Project of the Year' – watch for Dorothy as the star in the video!!

Helen Sykes was a runner up in the category of Volunteer of the Year – Helen volunteers at Easingwold Library as well as being an active promoter/organiser for the Galtres Fun Run.

Archives

The Record Office outreach Programme continued over the summer months with a further six pop-up archives held in conjunction with local heritage groups. The pop-ups give local people an opportunity to view documents relating to their locality and to access advice from archive staff. The events were held throughout the county, with venues ranging from Grassington to Kirkbymoorside and Stokesley, reaching an audience of over 400 people.

The office also held a number of more formal learning events for adults including study days on family history, maps for local history and sources for village history. A successful series of art & heritage workshops for young people were held in partnership with Thirsk Rural Arts with young people learning about, and taking inspiration from historic seal making, ink making and book binding techniques.

NORTH YORKSHIRE COUNTY COUNCIL

14 November 2018

COUNTY COUNCILLOR GARETH DADD**Chancellors Budget**

As Members will be aware, the Chancellor of the Exchequer presented his budget on Monday 29 October. In the absence of a new spending review, the news was always going to be fairly limited and restricted to 2019/20. However, we received some welcome news in the shape of a national pot of £650m extra for Social Care and £420m for potholes. No detail has been forthcoming on these funds as yet and we would hope that the funds are on-going beyond 2019/20 and therefore look forward to the Spending Review in the New Year. In the meantime we will have to work on the basis that this is further one off money and ensure that we have good plans to balance the books over the medium term.

County Council's budget position

At the end of the 1st quarter it was reported that the County Council was facing a £2.3m overspend principally as a result of increased pressures in Children's Services, notably Special Educational Needs. The next financial monitoring report Q2 will be considered by the Executive on 20 November and whilst the detail is not ready at this stage, I can report that the financial position has improved. The pressures within Children's Services remain recurring pressures and will feature significantly in the updated budget / medium term financial strategy in February of 2019 but work is being progressed in order to mitigate some of these pressures and Members will be fully involved in discussions as the budget process picks up pace.

The government has announced that the Provisional Local Government Finance Settlement will be announced on 6 December 2018 so Members should watch out for updates at that stage. Can I also take this opportunity to remind Members that there will be significant updates on the budget / medium term financial strategy at the Members Seminars on 5 December 2018 (unfortunately the day before the Finance Settlement) and 9 January 2019. I would encourage all Members to attend these Seminars and the Seminar in January will again present an opportunity for Members to hold face to face discussions with Corporate Directors and their Portfolio Holders in some detail.

Cyber Security

As part of the National Cyber Security Strategy, the LGA has been granted funding by the Cabinet Office to ensure that councils are as resilient against cyber-attacks as possible. This has been agreed with them on the basis of a phased approach. The first phase has now commenced. Every council in England has completed an online stocktake questionnaire concerning their cyber security arrangements.

NYCC has received an overall Green rating. We still have areas of continued improvement as outlined below and are putting together an action plan to address those areas. A Green

rating means there is an opportunity for NYCC to engage and support others councils in a peer support programme who have received a lower rating.

NYCC continues to prepare for all eventualities, we run regular Disaster Recovery tests at our DR sites (Richmondshire and Selby) to ensure we can recover applications on a rolling basis. We are also working with the Emergency Planning team to run a workshop looking at cyber security scenarios and we would collectively respond.

County Hall refurbishment work

On 24 April the Executive approved proposals for a programme of remodelling and refurbishment works at County Hall as part of a wider programme of property rationalisation that will reduce the County Council's overall footprint and expenditure in respect of property. Since then officers have been working to develop the detail of the Programme.

It is expected that works will commence in the Summer of 2019 and that they will last for a period of 12 months. During that time all areas of County Hall will be affected and, therefore, there will be some disruption to visitors, Members and staff. The project is, however, being planned to minimise the extent to which disruption is caused and further information will be being made available over the course of the coming months.

Preparation for the work has already commenced and, as part of this, initial staff moves are already being implemented. These will, however, have limited impact upon Members.

GARETH DADD

NORTH YORKSHIRE COUNTY COUNCIL**14 NOVEMBER 2018****STATEMENT OF CHILDREN'S SERVICES PORTFOLIO HOLDER****Ofsted Inspection of Local Authority Children's Services**

In my last statement I reported that we had received a two week inspection of services for children in need of help and protection, children in care and care leavers. I am sure you will, by now, be aware that North Yorkshire Children's Services were judged to be the first local authority in the country to receive an outstanding grade in every category in what is a new and challenging social care inspection framework which focuses on the effectiveness of frontline practice. We extend our congratulations to everyone in the service on their fantastic achievement.

Social Worker of the Year Awards

I am also delighted to announce that our Leaving Care Team has been shortlisted as finalists in the nationally prestigious Social Worker of the Year Awards in the Creative & Innovative Social Work Practice category.

The Leaving Care Team has pioneered the extension of the No Wrong Door way of working to support young people leaving the care of the Authority. This has resulted in an increase in care leavers accessing employment, training or education, whilst we remain in close contact with almost every care leaver and able to provide support should they falter on their path to life as independent, active adults.

Care Leavers Conference

The 25th October saw the inaugural Care Leaver Conference, held at York University, attended by nearly 80 Care Leavers, along with staff, agencies and organisations who support them. The event recognised the achievements of Care Leavers over the past year, shared experiences and thanked staff, volunteers and partners for their ongoing commitment and support.

The event included the launch of North Yorkshire's Core Offer to Care Leavers and a screening of the inspiring film 'the one percent' (co-produced with Care Leavers to share their challenges, achievements and experiences). Presentations were given by Coram Voice about their national Care Leaver voice group and by University of York about the support universities offer to Care Leavers. Young People were given the opportunity to take part in 'money management' and '5 minute mindfulness' sessions, as well as talking to representatives from a range of various organisations at 'market stalls'. The day culminated with an awards ceremony for Care Leavers, staff & agencies.

Medium Term Financial Strategy & 2020 North Yorkshire – Feb 2018

Given significant financial pressures in High Needs related budgets such as SEN Transport – stemming from the unfunded increase in the number of children assessed as requiring EHCPs following the implementation of SEND legislative reforms in 2014 - the Directorate has brought forward a number of key projects to address cost pressures in these areas. Proposals have been developed (which have been out to consultation until 11 November) including:

- to review and transform the Pupil Referral Service across the county and to deal with the impact of rising permanent and fixed-term exclusions

- to review the provision of guided-learning hours for post-16 education provision to bring it in line with statutory requirements

Further savings proposals will be developed in line with the Strategic Plan for SEN and review of the High Needs Block and consultation will be undertaken with pupils, schools and families as appropriate.

A number of DfE policies result in financial obligations sitting with the local authority. With DSG reserves fully exhausted, the cost of school redundancies, closing school deficits and sponsored academy deficits falls to the local authority to fund. The gross value of these obligations in 2018/19 is estimated at c£2m.

Although this information appears in my Statement to Council it should be noted that both Executive Members for the Children and Young People's Service have joint responsibility for all relevant resources.

Secure Home Bid

On the back of the very successful No Wrong Door programme, we were encouraged by the DfE to put forward a bid to fund a scoping exercise for developing and running a Secure Children's Home. The shortfall in placements nationally for this resource was highlighted in the National Residential Review conducted by Sir Martin Narey.

We were one of only three successful bids and have been awarded circa £100,000 to work up a detailed proposal to deliver an innovative solution to this complex issue. Our proposal will keep to the core principles of No Wrong Door and would seek to deliver a service which would combine the models of a secure children's home and a secure school, which is a separate initiative being led by the Ministry of Justice. This proposal is in its infancy but if successful could achieve significant departmental investment and ongoing revenue for North Yorkshire.

Children & Families Performance

Our Children and Families Service continues to deliver outstanding service to vulnerable children despite continuing pressures arising from high levels of demand.

The number of contacts and subsequent referrals for service fell in the second quarter as a result of the school summer break. However, the trend in contacts remains upward, and the number of contacts received in Q2 2018/19 was 3% higher than in the same period last year.

The Department for Education recently published results of the 2018 Children in Need Census. The census highlighted that 2017/18 saw almost 69,000 children placed on a child protection plan across England in 2017/18, an increase of almost 4%. This has been mirrored in North Yorkshire, where we have seen an increase of 3.4% in the number of new child protection plans in the same period. However, the service has taken positive steps to ensure we provide the right degree of intervention at the right time - this has reduced the number of children subject to an open child protection plan by 15% between May and September this year.

We continue to provide safe and caring homes for children in our care. We have seen an increase in the number of children at risk of serious harm which necessitates coming into our care increasing the number of looked after children by 3.1% to 447, of which 18 are unaccompanied asylum seeker children

Partners in Practice update

As a DfE Partner in Practice we continue work towards driving innovation and innovative practice. We have successfully completed our target days for year 2 to support more than 12

LAs and have received some very positive feedback from recent visits. We have experienced significant increase in demand following our Outstanding Ofsted outcome and to manage this we have provided workshops and events in three key areas of interest: Quality of Practice, Multi-Agency Screening Team (MAST), and No Wrong Door (NWD).

Our NWD extension projects continue to deliver valuable services to our children and young people: we have held our Care Leaver day and apprentice recruitment is underway, the new cohort for the Back on Track SEMH (children and young people with social, emotional and mental health needs) programme has been agreed and work has started. The Single View of a Child project invitation to tender period has now ended, with a good response from providers. Planning is also underway towards proposals for post 2020 when funding ends. We continue to engage with the DfE appointed evaluators (NatGen), having completed workshops and interviews across the programme.

Janet Sanderson

Executive Member for Children's Services and Special Educational Needs

NORTH YORKSHIRE COUNTY COUNCIL

14 NOVEMBER 2018

STATEMENT OF EDUCATION & SKILLS PORTFOLIO HOLDER

School funding

From April 2018, we have moved towards the national funding formula which delivers approximately an additional £7m to schools in North Yorkshire. Although no school will lose out as a result of this, we recognise that schools in North Yorkshire continue to see budget pressures.

Schools in financial difficulty continue to be a concern with a significant number of schools setting an in-year projected deficit and one in four schools projected to be in deficit by the end of the year. However, we continue to work with schools to mitigate the financial pressures and we continue efforts to lobby central government to ensure that schools in North Yorkshire receive a fair funding deal.

High needs funding continues to be under severe financial pressure with a £5.5m underlying projected overspend in 2018-19. Following consultation and agreement with schools, we have transferred £1.6m from School Budgets to alleviate some of the financial pressure but significant savings will be required as this is only a temporary measure. It is likely that a further topslice from the Schools Budget will be required in 2019-20 although each school should still receive the minimum per pupil level of funding intended by the national funding formula. We are continuing to lobby central government for a better deal for children with Special Educational Needs and Disabilities in North Yorkshire.

GCSE outcomes

The DfE recently published data in relation to this year's GCSE examination outcomes. I am pleased to report that performance remains very strong and significantly above the national and Yorkshire and Humber averages. 47.7% of pupils achieved a 9-5 grade (strong pass) in English and Maths ranking North Yorkshire 30th out of 152 local authorities.

The average Attainment 8 score, which measures the achievement of a pupil across eight qualifications, has reduced marginally, but performance is still strong with a national rank of 40th. Similarly the average Progress 8 score, which measures a pupil's progress from the end of primary school to the end of secondary school, has seen a small reduction, but the national rank remains high at 32nd.

School Ofsted inspections

There were only five school inspections in Quarter 2 owing to the summer holiday. All inspections were in primary schools with one outstanding judgement and four good judgements. The percentage of pupils attending a good or outstanding school continues to be very high and compares well to national and regional benchmarks.

Percentage of pupils attending a good or outstanding school (as at 28 September 2018)		
	Primary	Secondary
North Yorkshire	87.3%	86.8%
Yorkshire and Humber	83.8%	76.9%
National	88.4%	82.2%

Strategic Plan for SEND Education Provision 0-25

Following approval of the plan by the Executive on 4th September a detailed implementation plan had been developed and work is taking place on all three areas of the plan:

- The continuum of education provision
- Local governance, accountability, decision making and support
- Re shaping the high needs budget.

Key actions to note are the submission of North Yorkshire's bid for a special free school in the Selby area, consultation on the creation of a satellite for Mowbray School in the Ripon area, development of models for targeted mainstream provision and consultation on budget modelling for Pupil Referral Services/alternative provision. Proposals for years 2 and 3 of the Special Provision Capital Funding are also being developed.

Selby Free School Bid

North Yorkshire has submitted a bid to the DfE for a special free school in the Selby area. The bid is for a 100 place special school, age range 3-19, for children and young people with communication and interaction and cognition and learning needs. The bid is strongly supported by parent/carers, Selby district council, local mainstream schools and health colleagues. The DfE is looking at bids at the moment. We expect to hear more early in 2019.

School Organisation

The consultation on the proposal to amalgamate Ripon Moorside Infant and Junior Schools with a linked proposal to create a satellite Special School from Mowbray School in Bedale closed on 9 November 2018. The County Council's Executive will consider consultation responses at their meeting on 27 November 2018.

The representation period under the statutory proposal for the expansion of Overdale Community Primary School, Scarborough closes on 22 November with the County Council's Executive due to consider responses at their meeting on 4 December 2018.

The Governing Body of Oatlands Junior School, Harrogate consulted earlier this year on a proposal that the school change its age range to become a Primary school. Having consulted with the Department for Education they have decided not to proceed and announced this during October 2018. The County Council will now work with the school to achieve an expansion to become a 3 form entry Junior School as originally intended and to compliment the arrangements in place at Oatlands Infant School.

Schools Capital Building Projects

Significant capital projects are underway at a number of North Yorkshire schools and delivered from the School's Capital Programme and the Basic Need Programme. Examples are:

Barwic Parade CP School, Selby – hall extension and related improvements

Graham School, Scarborough - new two storey teaching block

King James's School, Knaresborough – new sixth form centre including demolition of existing provision.

Selby Community Primary School – provision of a new foundation stage unit

St Mary's RC Primary School, Malton – expansion to provide additional places

Cllr Patrick Mulligan
Executive Member for Education and Skills

NORTH YORKSHIRE COUNTY COUNCIL**14 NOVEMBER 2018****STATEMENT OF THE ACCESS PORTFOLIO HOLDER COUNTY COUNCILLOR
DON MACKENZIE (INCLUDING HIGHWAYS, ROAD AND RAIL TRANSPORT,
BROADBAND, MOBILE TELEPHONY)****Winter Gritting Service**

Preparations for winter are complete. We hold 55,000 tonnes of salt in our barns and all grit bins and heaps are full. We have 86 modern gritters, some bought recently from a Ripon-based manufacturer, as well as snow blowers. They are all ready to go. We have held refresher sessions with our winter service teams, all totally committed to the delivery of this high-priority service. The County Council also relies on more than one hundred farm contractors to deliver the service in some rural locations.

Our winter maintenance budget is £7m. We routinely treat 54% of our roads, one of the best winter services in the country. As part of our drive to reduce costs and boost efficiency, we delayed the start of the service standby until 15 October, but still delivered the necessary treatments on the weekend of 6/7 October when road surface temperatures fell below zero.

Details of our winter service, including info videos, are here: www.northyorks.gov.uk/gritting

A59 at Kex Gill

Work on permanent repairs to the A59 at Kex Gill started on 8 October and is expected to last for eight weeks. At a well-attended public meeting on 25 September, local residents and business owners received the positive news that most of the work takes place with the highway open to one-way traffic under temporary lights. There will be just one week of closure at the end of November whilst the road is re-surfaced and its drainage is upgraded.

In July the Executive approved the adoption of a preferred diversionary route for the A59 away from Kex Gill, and work to finalise a bid for funding continues. If successful, it is hoped that the new road can be completed by early 2021.

Bond End, Knaresborough Air Quality Improvement Scheme

These works, which started on 10 September, are proceeding well and are due for completion within the next day or so. The scheme involves a fundamental change in the traffic management and layout of this complex, historic junction. All traffic lights have been removed and replaced with two mini-roundabouts. Weekly updates on progress have been published throughout the duration of this scheme, and can be found here: www.northyorks.gov/bond-end-junction-improvements

UCI World Road Cycling Championships and Tour de Yorkshire 2019

The UCI World Championships have been held every year since 1921 (except 1939-45), and consist of road races and time trials for both men and women as members of national teams. Recent host towns include Florence, Richmond (Virginia), Bergen and Innsbruck. In 2019 Harrogate will host the event and have the honour to welcome cyclists from all over the world between Saturday 21 September and Sunday 29 September 2019.

North Yorkshire County Council has gained valuable experience in hosting cycling events, and this includes close partnerships with the districts. The county worked closely with Harrogate Borough Council during preparations for and execution of the Grand Depart of the

Tour de France in 2014. The World Championships will be on an entirely different level, involving nine consecutive days of races and time trials, all ending in Harrogate. The County Council is cooperating with event organiser, Yorkshire 2019, to prepare for the impacts on residents, businesses, schools, health and social care providers and everyone else likely to be affected by road closures and parking restrictions.

Other North Yorkshire towns involved with the World Championships include Northallerton, Richmond, Ripon and Tadcaster, which will all host a start. 80 percent of the event routes lie within our county boundaries.

The fifth year of the Tour de Yorkshire will be taking place over four days from 2 to 5 May 2019. Scarborough, Selby and, for the first time, Bedale, will be host towns.

Access Fund

The County Council bid to the Government's Access Fund in 2017 and was awarded almost £1m to pay for schemes to encourage sustainable travel in Harrogate, Scarborough and Skipton. This three-year programme began last year with the *Open Harrogate* project, which has targeted secondary schools, colleges, businesses and new residential developments, with the aim to increase levels of physical activity in every day lives through cycling and walking, and the use of public transport and car-sharing schemes.

The *Open Scarborough* project was launched a few weeks ago, supported by an intensive advertising campaign. Much early progress has been made with Scarborough Hospital, Scarborough TEC, and Coventry University at Scarborough, and a travel event was held a few days ago for residents of Middle Deepdale. *Open Skipton* will be launched next April.

Broadband and Mobile Telephony

Phase 3 of the County Council's Superfast North Yorkshire project is underway. Valued at £20.5m initially, with the option to be increased up to £33m, this latest stage, which incorporates largely Fibre to the Premise technology, will bring to over 180,000 the number of businesses and households connected up to superfast broadband since 2012. That will leave about 20,000 properties still to be done.

Members of the public can check the broadband status of their property on the SFNY website. If any member would like to receive a spreadsheet listing all 14,239 premises identified in Phase 3, please get in touch.

We are mindful that householders and business people, who make up the final 5% of properties not upgraded so far, have been waiting for some time for Superfast to arrive. I am pleased to confirm that we have secured additional funding, from our own resources and externally, to continue towards achieving 100% provision. Details will be announced soon.

In the meantime, SFNY has recently published a leaflet outlining subsidies available under the Better Broadband Scheme to those households and businesses with less than 2Mbps availability to pay for an installation other than by fixed line broadband. Alternatives include wireless, satellite and 4G. To access the leaflet, visit: www.superfastnorthyorkshire.com

DON MACKENZIE

NORTH YORKSHIRE COUNTY COUNCIL**14 November 2018****SCRUTINY BOARD – STATEMENT BY THE CHAIRMAN**

Members will be aware that Scrutiny Board brings together the Chairs of the five thematic overview and scrutiny committees at the Council and the Older Peoples' and Young People's Champions. It provides an opportunity for a whole council view of scrutiny activity, which avoids gaps and overlaps and helps establish a lead committee for areas of joint interest. It also provides a forum in which the key performance issues for the Council can be reviewed and items for further scrutiny identified.

Scrutiny Board last met on 10 August 2018. At that meeting there was an in-depth review of the 'The lives we want to lead', the Local Government Association green paper for the long term funding of adult social care. Members of Scrutiny Board identified the following issues, which were fed into the Council's response to the consultation:

- There is a need to review the local government funding formula so that it takes into account the particular pressures faced by rural local authorities, like North Yorkshire, in delivering adult social care services in sparsely populated areas, where older people live longer and typically have one or more long term condition
- There were concerns raised about the fragility of the private care market and the need to ensure that the Council is in a position whereby it is able to continue to pay a fair price for care
- It was noted that the Better Care Fund monies are passported directly from the NHS locally and that they currently fill a £3m to £4m shortfall in the social care budget. If the Better Care Fund is not renewed after 2020, then this will be a significant additional pressure upon the adult social care budget.

Members of Scrutiny Board attended the Executive Performance Monitoring meeting on 14 August 2018. The issues below were identified for follow up with the Executive:

- What more can be done to ensure that there are a range of vocational training options available to school children (particularly those who are not suited to an academic approach to education) that are linked to local businesses and industry and so have a good prospect of a job
- Whether more could be done to encourage the government to invest in road and rail networks in the county, particularly the east to west routes and connections
- Why are the number of long term placements for older people above NYCC rates increasing
- What action is being taken to reduce the projected end of year overspend in Children and Young People's Services of £11m
- Why are both fixed term and permanent exclusions rising so significantly
- The Council and other public sector organisations are increasingly reliant on the use of volunteers. What is being done to ensure that we support our volunteers in such a way that we retain them in the long term.

Members of Scrutiny Board also met with the Chairs and Vice Chairs of the Area Constituency Committees on 15 October 2018 to review the work programmes for

the 5 thematic Overview and Scrutiny Committees and the 6 Area Constituency Committees. This was to ensure that the scrutiny work undertaken at a local level and a county level is co-ordinated and that opportunities for joint work and mutually beneficial work are realised. The intention is to hold more of these joint meetings.

The next meeting of Scrutiny Board is on 16 November 2018. In addition to scrutinising council-wide performance, the meeting will review:

- Government guidance on local authority overview and scrutiny
- NHS 10 year plan
- Scrutiny of draft budget - discussion
- Area Constituency Committees and co-ordination of work.

Chairman
County Councillor Jim Clark
23 October 2018.

NORTH YORKSHIRE COUNTY COUNCIL**14 November 2018****CORPORATE AND PARTNERSHIPS OVERVIEW AND SCRUTINY COMMITTEE –
STATEMENT BY THE CHAIRMAN**

Since my last statement to Council, the Corporate and Partnership Overview and Scrutiny Committee has held one formal meeting on 3 September 2018.

At that meeting, the committee received a detailed update on the work of the North Yorkshire Community Safety Partnership providing an update on the refresh of the Community Safety Plan, and an overview of how partners are working together to deliver the Plan priorities. The committee also received an update on the Youth Justice Strategic Plan and the implementation of its new model of practice.

Both reports were well received and the committee were pleased to note that the Community Safety Hubs were working well, as it demonstrated what could be achieved when people worked together, sharing resources and intelligence. We were also pleased to note a reduction in the number of first time entrants into the Criminal Justice System in North Yorkshire, and a 44% reduction in Youth re-offending compared to the baseline year, which gives an early indication that the new model of practice is embedding well.

At its mid cycle briefing on 29 October 2018 the Committee received an overview of the national PREVENT strategy together with a progress update on local delivery of the Prevent duty.

The committee has continued to look at access to over the counter banking services in the county and the role that branch banks and Post Offices have to play in rural communities, and I have written to both the Secretary of State for Business, Energy and Industrial Strategy and the Secretary of State for Environment, Food and Rural Affairs, and all North Yorkshire MPS to raise the Committee's concerns about the impact on rural communities and small businesses as a result of the decisions being made by the financial sector, based upon a commercial rationale that does not fully take into account the social and economic value of the services that they provide to the community. At its next formal meeting on 3 December 2018 the Committee will conclude its work on the review.

We are also scheduled to meet with the Police and Crime Commissioner, Julia Mulligan, following her successful bid to take on the governance of the Fire and Rescue Service, as the committee is keen to understand her plans for closer working between emergency services in the county. Her attendance was slipped from an earlier meeting as her team are currently in a holding position, waiting for the Statutory Instrument (SI) to go through Parliament. This is due to happen on 15 November 2018, although there is the possibility that it may be delayed.

At that same meeting we will also be scrutinising:

- Year One Implementation of the County Council Plan 2017/20
- The Annual Workforce Plan
- Operation of the Customer Portal
- Operation of the Parish Portal and Parish Council engagement

Cllr Derek Bastiman

Chairman - Corporate and Partnerships Overview and Scrutiny Committee

30 October 2018

North Yorkshire County Council

14 November 2018

**Transport, Economy and Environment
Overview and Scrutiny Committee**

Chairman's Statement

1. Since my previous statement the Committee met on 25 October 2018. Cllr John McCartney chaired the meeting in my absence.

Committee – 25 October 2018

Ringway

2. The Committee was provided with the results of the Evaluation Panel held in May 2018. Ringway met 10 out of 12 Primary Performance Indicators and six out of 10 Secondary Performance Indicators in 2017/18. Based on this outcome the term of the contract remains unchanged at nine years, with a contract completion date of 31 March 2021.
3. In most instances where targets were missed it was by a very narrow margin, apart from gullies cleaned within 14 calendar days of programme (66.88% actual achieved against a target of 97%). To be fair, the measure is defined in such a way that means that if gullies are cleaned before 14 calendar days ahead of schedule this is also classed as a fail. However of more concern is that in other instances gullies have been missed completely. We were informed that Ringway and NYCC Highways are working more closely to get back on track and improve performance in this regard, including improving their shared understanding of the precise location of the gullies. Members did query though whether the number of gully-emptying machines needs to be increased in light of the vast road network in our county.
4. We probed the reasons why the target relating to the number of incidents per 1,000,000 hours worked had not been met. Ringway explained that health and safety remains their primary concern and that they have an industry leading record in this regard. There is a separate health and safety governance framework in place between Ringway and NYCC Highways to look at specific instances and to establish where on-site improvements can be made. Last year incidents ranged from minor injuries such as muscle strains to a more serious incident of a member of the workforce being hit by a vehicle driven by a member of the public who had disregarded the road closure signs.

Electric Vehicle Charging Points in North Yorkshire

5. The government's target to ban the sale of new diesel and petrol cars and vans by 2040 might seem a long way off now but such timescales have a habit of creeping up on us. It's clear from the report that we received, which gave a position statement on the number of charging points across the county, that we are a long way off being ready. However we can expect that electric vehicle

battery technology will improve radically in the next few years and new ways of charging up electric vehicles will come about. The Committee agreed with the current approach of waiting to see how the technology progresses before the County Council invests significant amounts from its own budget in lots of charging points across the county. And at the same time the County Council should become more 'bid ready' to exploit any ongoing grant funding opportunities from government to increase the number of charging points in the county. A similar situation applied in the past to broadband and the lessons that we learned from that could help with the roll out of electric vehicle charging, especially in our more rural areas. Members expressed the view at the meeting that because the changeover to electric vehicles is national government policy, the government in partnership with the private sector should be financing the roll-out of charging points rather than it being left to local authorities.

Proposed changes to the charging schedule for the Historic Environment Record

- 6. North Yorkshire County Council maintains the Historic Environment Record (HER). The HER is a database of all archaeological finds, sites and historic buildings across the region and is constantly updated with new information. Heritage Services are seeking to introduce a new charging policy for commercial searches to comply with the County Council's new Information Transparency, Access and Re-use Policy. The reasons for the new policy are linked to changes in the General Data Protection Regulations and new interpretations of the Freedom of Information Act and the Environmental Information Regulations.
- 7. We were informed that without the introduction of the new charging structure there will be a dramatic reduction in income. The new charging structure will allow a similar level of income generation to be maintained as previously. Accordingly the Committee recommended to the Executive Portfolio Holder that the proposed charging regime set out in the report should be adopted.

Vehicle Activated Speed Signs review

- 8. The Committee was pleased to note that the Executive, at its meeting on 25 September 2018, approved in principle our recommendation that parishes should be able to purchase and maintain VAS subject to County Council oversight. Accordingly the Portfolio Executive Member and the Corporate Director of Business and Environmental Services Directorate have been tasked with producing an amended policy. We look forward to the scheme being rolled out next year.

Committee – 24 January 2019

- 9. The following items are planned to be brought to the next committee meeting on 24 January 2019:

YNYER LEP	Annual update on the work of the York, North Yorkshire and East Riding Local Enterprise Partnership
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Adult Learning and Skills Service	Update on the measures put in place in response to the Ofsted inspection held in June 2017
Rural transport	An update on rural bus services and community transport
Vehicle Activated Signs	The outline policy proposals for the revised VAS policy
Future Delivery of the Highway Service	Strategic options proposals for the new Highways Maintenance Contract

**County Councillor Mike Jordan
Chairman**

Transport, Economy and Environment Overview and Scrutiny Committee
County Hall
Northallerton

2 November 2018

**NORTH YORKSHIRE COUNTY COUNCIL
14 November 2018**

SCRUTINY OF HEALTH COMMITTEE – STATEMENT BY THE CHAIRMAN

Since my last statement to Council, the Scrutiny of Health Committee formally met on 14 September 2018 and held a Mid Cycle Briefing on 2 November 2018.

Hyper Acute Stroke Services at Harrogate

Hyper acute stroke services will no longer be provided at Harrogate District Hospital after April 2019. Instead, a 'full divert model' will be put in place which will see approximately 60% of hyper acute cases going straight to Leeds Teaching Hospital Trust and the remaining 40% going to York Teaching Hospital NHS Foundation Trust. This change in service will mean that people who need highly specialised treatment at the point of crisis will receive it at hospitals that have the staff, equipment and expertise necessary. Whilst the care given at Harrogate District Hospital is exceptional, which is something that I can attest to, it sees only about 300 hyper acute stroke cases a year. The nationally accepted best practice minimum is 600 cases a year.

This change in service was agreed without a formal public consultation as there was no viable alternative available which could be consulted upon.

Patient Transport Service

As of October 2018, both Hambleton Richmondshire and Whitby Clinical Commissioning Group (CCG) and Harrogate and Rural District CCG changed the way in which they apply the eligibility criteria for the Patient Transport Service that they commission from the Yorkshire Ambulance Service (YAS). This has led to concerns that a number of people who previously were eligible for transport, to a specialist, out-patient procedure at hospitals such as the Friarage, are no longer eligible. The NHS locally state that the eligibility criteria have not changed and so there was no need for a public consultation. I am of the opinion that, when the impact of these changes is considered, this should have been consulted upon.

We have been assured that patients who regularly receive renal dialysis, chemotherapy or radiotherapy treatment will automatically be eligible for the Patient Transport Service.

The development of the Integrated Care approach to NHS service commissioning and delivery across Cumbria and the North East, West Yorkshire and Harrogate and Humber, Coast and Vale will inevitably lead to greater centralisation of specialist services. I am concerned that this will only increase the demand for Patient Transport Services at a time when access to that service is, in effect, being rationed.

The Scrutiny of Health Committee will be addressing this issue further with the two CCGs and YAS at the committee meeting on 14 December 2018.

Whitby Hospital and Malton Community Hospital

At the committee meeting on 14 September 2018, we heard from representatives of the NHS Humber Foundation Trust about the services that they are putting in place as part of the delivery of the integrated prevention, community care and support contract in Scarborough and Ryedale. The transfer from the previous commissioned

services to the new has been relatively smooth and the Foundation Trust will be coming back to the committee meeting on 14 December 2018 to give an update on any further services that they will be providing at Whitby Hospital.

There was a discussion about the use of the two in-patient wards at Malton Hospital. The committee members were pleased to hear that these wards were being used as a 'step-up step-down' facility, enabling people to avoid long stays in acute hospital beds. Upon questioning the representative of the Scarborough and Ryedale CCG, however, it became apparent that the use of these beds is under an ongoing, annual review. This then raises a concern about their long term future, particularly during a time of when the NHS locally is undergoing significant financial stress.

Friarage Hospital, Northallerton

It is now likely that we will not have a public consultation on proposals for changes to the way in which Emergency Medicine and Anaesthesia will be delivered at the Friarage Hospital in Northallerton until after the local government elections in May 2019. Whilst it is acknowledged that service changes need to be carefully thought through and all necessary processes complied with, by that point it will have been nearly 2 years since the issues resulting from shortages of specialist and key staff were first identified. It is clear that the delays have been a result of a dispute between clinicians in the Integrated Care System for Cumbria and the North East. This then raises the concern that the interests of North Yorkshire and the rural areas of Hambleton, Richmondshire and Whitby will be secondary to those of the urban areas of Middlesbrough and Teeside and Newcastle and Tyneside.

It is also of concern that we have yet to hear anything of substance on the three hospital solution for the north of the county (which involves the James Cook Hospital, the Darlington Memorial Hospital and the Friarage working together) since an announcement was made by the head of the Integrated Care System for Cumbria and the North East in January 2018.

Mental health in-patient facilities in Harrogate

The development of a new mental health in-patient facility at the Cardale Park site in Harrogate has been 'paused' for some time now. From June through September of this year, public engagement was undertaken to inform a review of local mental health provision and need. Options for the future model of mental health services in the area are now being developed. It is likely that one of these options will mean that an in-patient mental health facility is not built and instead the focus is upon community-based mental health services. This will then mean that people will have to travel to Middlesbrough or York to access in-patient services.

I understand that the public will be consulted on options in January 2019.

Castleberg Hospital, Settle

On a more positive note, I have been pleased to be able to hand over lead responsibility for the scrutiny of changes to the provision of health services at the Castleberg Hospital at Giggleswick to the Skipton and Ripon Area Constituency Committee. This offers a real opportunity for local members to be directly involved in the scrutiny of health in their local area.

When is a major change not a substantial change?

Finally, I would like to take the opportunity to reflect on the many changes to the provision of NHS services that are underway and which are yet to come. Members will be aware that there is no legal definition of what constitutes a 'substantial change' to services. It is acknowledged in NHS guidance, however, that any change that involves a shift in the way front line health services are delivered is a useful guide to what would then trigger the need for a formal public consultation. I have become more alert to the fact, in part due to the changes to the Patient Transport Service, that a number of changes may be being made to NHS services locally that should go out to full public consultation but which may well not.

I and my committee are committed to the principle of full consultation on all changes to health services that impact on the residents of North Yorkshire at a time when the NHS faces the greatest challenge in its 70 year history.

County Councillor Jim Clark
Chairman
Scrutiny of Health Committee
2 November 2018

NORTH YORKSHIRE COUNTY COUNCIL**14 November 2018****YOUNG PEOPLES OVERVIEW AND SCRUTINY COMMITTEE****CHAIRMAN'S STATEMENT****Looked after Children Strategy and the Local Offer for Care Leavers**

1. Latest government figures show that there are 72,000 children in care in England.
2. A recently published report surveyed 2,263 people that had been taken into local authority care. The responses revealed that for the majority (83%), being in care was a positive experience and had enhanced their wellbeing and improved their lives. Local consultation with our children looked after echoed some of the concerns expressed in this national report, and highlighted the areas they believe could be improved: communicating why the person has been taken into care; frequent changes in social workers; the feeling of not being listened to; and decisions being made without them being consulted.
3. Compared to their counterparts, children in care face so many added issues. This vulnerable group are more likely to suffer abuse, become homeless, be teenage parents, be a young person not in education, employment or training (NEET), have mental health issues and be victims of exploitation. The challenge, regardless of the added risks and possible problems, is that these children and young people are offered the same opportunities to succeed in life as their peers. In essence, this is what the refreshed Looked after Children Strategy and The Local Offer for Care Leavers sets out to achieve. We were pleased to have the opportunity to review both before they are formally adopted.
4. Members agreed that both are excellent documents. In particular the Committee:
 - likes that the strategy and the local offer are ambitious for our Looked After children and Young People;
 - believes we should strive to ensure the values that underpin that strategic ambition are embedded in the way our staff work with looked after young people;
 - acknowledges that such ambition brings challenges in terms of funding pressures;
 - strongly supports the drive to encourage partners - especially district councils in relation to leisure use, for example - to do what they can to assist looked after children and care leavers;
 - welcomed the consultation undertaken already in respect of both proposals and the plans in place for future engagement - notably the local launches;

- commented favourably on the way the Local Offer is being made accessible for young people;
- Recognises that the Voluntary and Community Sector have much to contribute to help secure positive experiences for these young people.

5. The Committee commends the LAC strategy and Local Offer to the Council.
6. The strategy refers to The Children and Social Work Act 2011, which extended Corporate Parenting responsibilities to both County and District Local Authorities. On a personal note, I am so pleased to see some of the work being done with district and borough councils, exploring the practical support that can be made available for our children looked after. It is heartening that a number of members have come forward to take an active part, in conjunction with the Portfolio Holder and Young Peoples Champion, in the local launches of the strategy and then, where appropriate, continue to be a point of reference for discussions.

Exclusions

7. Permanent exclusion from school is a very critical event in a young person's life; it can also be a distressing experience for a parent. And the decision to exclude permanently is always a very serious one for a head teacher. Whilst the percentage of pupils excluded from North Yorkshire's schools represents a very small percentage of the county's school population, for many permanently excluded children, getting back into mainstream education will be a major challenge, and some will stay in alternative provision for the remainder of their school years.
8. When we reviewed this last year, we concluded that the directorate understands the prevalence of exclusions in the county and that appropriate and innovative priority action was planned. When we revisited this issue recently to assess progress, the evidence before us showed that the most important factors are still being addressed with the right level of resources, and in a way that will make a very real difference to people's lives.
9. There are so many initiatives underway, but I want to highlight one which, for me, demonstrates how the challenges the rising number of exclusions brings are being tackled on all fronts. Members were particularly impressed with the Ryedale Pilot where £27,000 was provided to the school in order for them to achieve the goal of becoming a zero exclusion school. This offers specialist Special Educational and mental health supervision from experts for the Restorative lead in the school. Children are supported to restore relationships and to overcome any difficulties and are given opportunity to keep up with their school work with the support of a mentor for the duration of their time out of class. Encouragingly, since the commencement of the pilot there have been no fixed term exclusions.

10. This is just one example of how the current and proposed range of service delivery of improvements has been well thought through.

High Needs Block Funding Consultation: Budget Scrutiny

11. Alongside the work on Exclusions, members reviewed the consultation on the reshaping of the high needs budget, covering three specific proposals for change:

- i) Changing the process for top up funding for children and young people with Education, Health and Care Plans (EHCPs) from a resource allocation system to a banding system.
- ii) Changing the way provision for secondary aged pupils who are permanently excluded or at risk of permanent exclusion is commissioned and funded in North Yorkshire.
- iii) Bringing arrangements for provision and funding for young people with EHCPs receiving post 16 education, into line with statutory guidance

12. We were cautiously supportive of these proposals, recognising the worrying financial pressures associated with the spike in high needs demand. Members do believe, though, that proposal ii) is likely to attract strong feelings and responses from schools, parents and the community.

13. Before we reach a definitive position, however, we agreed to wait until our next meeting so that we can gauge how people have responded, and how the portfolio holder and directorate interpret what those responses mean for implementation. The timing on this is good in that we had already decided at our December meeting to scrutinise the reasons for the projected £11m overspend for 2018/19 for CYPS and what corrective action is planned.

JANET JEFFERSON

Chairman, Young Peoples Overview and Scrutiny Committee

County Hall,
NORTHALLERTON

2 November 2018

Background Documents - Nil.

NORTH YORKSHIRE COUNTY COUNCIL**14 November 2018****CARE AND INDEPENDENCE OVERVIEW AND SCRUTINY COMMITTEE****CHAIRMAN'S STATEMENT****Client Contributions to Cost of Adult Social Care Services**

1. Clients of adult social care services receive a means-tested financial assessment to determine the extent to which they are able to contribute to the cost of their care. In 2013/2014, Health and Adult Services undertook a wide-ranging review of charging policy, resulting in a number of changes to the policy being made. This committee, under its previous Chairman, contributed to that debate.
2. Since that review, the Care Act 2014 now gives Councils the power to charge adults for care and support where an adult has been assessed as having eligible needs. The ability to charge therefore remains discretionary, although other regulations and statutory guidance stipulate that certain types of care and support must be provided free of charge. As part of the 4% savings challenge, Health and Adult Services have identified a range of proposals relating to charging for community-based services to be further explored. We reviewed two such proposals:
 - proposed changes around contributing towards the cost for providing a second carer based on the true cost of providing the care; and
 - charging a more realistic cost – in terms of what it costs the authority - for the use of subsidised transport, accompanied by clearer processes which enable all charges to be collected fairly and consistently.
3. Members acknowledged the financial pressures driving these proposals. They appreciate that, like all authorities, we are looking to charges to ease pressures on budgets and minimise service cuts. But opinion within the committee on both proposals – even at this early stage and before formal consultation - was mixed.
4. At the moment, if a person needs to have two care workers at the same time, they are only charged for one. The proposal is to revise the charging policy to ensure that the client makes a contribution to the whole package of care (including the second carer). Some members are uncomfortable with an individual, who requires “two-handed” care, paying more because they have additional and/or complex needs. In some cases provision for a second paid carer may be due to rural transport or lone worker issues, rather than, strictly, client need.

5. Members acknowledged that this will bring our practice more into line with other councils. It was also recognised that assessment of ability to pay means that this change would mostly affect self-funders, not those who don't have enough money to pay for their care workers (although it is likely to deplete their capital quicker).
6. The notion of a fairer and more efficient collection of charges for transport was supported. Members came up with some suggestions of their own to improve the commissioning and provision of the service. However, there was some clear disquiet about the size of the potential increase in the charge, how it would be applied, and what effect it will have on service users' participation in activities.
7. Whilst we were able to look at the principles involved, detail was limited about the full extent of these proposals. Since our meeting, the portfolio holder, Cllr Michael Harrison, has decided to proceed to full consultation. Given that there is more detail now - most importantly about the rates involved - the committee will be in a better position to reach an informed view when it reviews the full, formal consultation document in December.

Future funding of Adult Social Care

8. Members will have seen the letter sent to the County Councils Network and to the Local Government Association about the future funding of adult social care. I will not repeat the contents again, but I do want to reiterate what is perhaps *the* key conclusion, a view consistently expressed in Area Constituency Committees and through scrutiny: *The County Council supports the view that the State-funded system of social care needs to be placed on a more secure and sustainable footing.*
9. The recent announcement from the Chancellor about some limited additional funding for adult social care, welcome though it is, does not detract from this need.

Budget Scrutiny

10. I want to draw Council's particular attention to one item at our next meeting - the projected overspend for 2018/19 for HAS of £5m. We will be looking forward to a clear articulation of how this has come about, and what the risks are to social care services and the council as a whole (should the budgets not be brought back into balance and the deficit be made up from services elsewhere in the council).

JOHN ENNIS

Chairman, Care and Independence Overview and Scrutiny Committee

County Hall,
NORTHALLERTON

1 November 2018

Background Documents - Nil

Meetings of the County Council - Evacuation in Emergency

Although it is very unlikely that there will be a fire, or any other emergency, on the day of a meeting of the County Council, it remains a possibility that such an emergency will arise. The following guidance notes are intended to assist Members of the Council and the public to evacuate the building safely, in such circumstances.

The Council Chamber, and the associated Public Gallery, pose a number of difficulties for rapid evacuation in an emergency, not least being the considerable number of people who can be in the Chamber and the Gallery at any time, but also because of evacuation routes from the building. If, in the case of a fire or other emergency, the main staircase were to be impassable, it would be necessary to evacuate the Council Chamber through the Public Gallery and, from there, down the staircase that leads from the Public Gallery to the central courtyard. It is not possible, however, to know which route is most appropriate, if an alarm is sounded, without a quick preliminary examination being made.

(a) Therefore, if the fire alarm is sounded during a meeting of the County Council:-

- the Democratic Services Manager (or another Democratic Services Officer) will act as Fire Evacuation Warden and will issue instructions on the appropriate exit to use, as soon as it is established by a Democratic Services officer whether the main staircase is clear of fire or obstruction;
- please leave your seat without delay, so that you are ready to leave the Chamber when the evacuation route is clear;
- if evacuation is via the main staircase, please leave the building by the main doors, but assemble on the south side car park (with Members' parking bays marked in red);
- if evacuation is via the Public Gallery, please leave the Chamber via the doors in the Labour/Liberal Democrat corner of the room, through the Public Gallery and down the staircase to the centre courtyard, from there via the courtyard gate to assemble in the north side car park (by the Superintendent's house on Racecourse Lane);
- Democratic Services staff will ensure that the Chamber and Public Gallery are cleared, that windows and doors are closed wherever possible, and will report to the Fire Evacuation Controller.

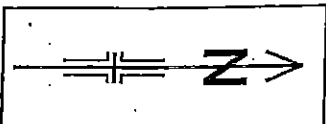
(b) If the fire alarm is sounded during Group meetings:-

- please close all windows and proceed to the nearest exit (subject to that being free of fire or other obstruction) closing any doors behind you;
- check that no-one has been left in the room in which you are meeting;
- assemble on the south side car park (with Members' parking bays marked in red); and
- ask one of the Group to report to the Fire Evacuation Controller who will be at the main entrance doors, (without re-entering the building) that the room you evacuated was clear of people.

(c) If you are in another room when the fire alarm is sounded, for example your Group Room, the Members' Lounge or Dining Room:-

- please ensure that no-one else remains in the room;
- check (as far as reasonably practicable) that windows and adjoining doors are closed;
- close the door after leaving the room and leave the building by the nearest exit
- then, without re-entering the building, report to the Fire Evacuation Controller at the main entrance doors that the room which you evacuated was clear of other persons.

(NOTE: These notes and the plan overleaf seek to do no more than give outline guidance to Members on action they should take if the fire alarm is sounded while they are in the building. It is not possible to provide detailed guidance which will cover every eventuality. The core purposes of the guidance note are to assist with the safe evacuation of all persons in the building and to ensure that the officer acting as Fire Evacuation Controller is able to give the Fire and Rescue Service, when they attend any fire, the best achievable information about whether any persons may remain in the building and, if so, their likely location. Every report of a room being clear of persons assists substantially in this task. The Democratic Services Manager will be pleased to receive any comments about these guidance notes, particularly as to how they might be improved).



Members
Car Parking

Visitors
Car Parking

Pond

Pond

**SOUTH SIDE
CAR PARK**

Fire Assembly
Point

MAIN
EVACUATION ROUTE

Council
Chamber

Fire Assembly
Point

**NORTH SIDE
CAR PARK**

SECONDARY
EVACUATION ROUTE

El Sub Sid

COUNTY HALL NORTHALLERTON

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